

**Community Health Endowment
Board of Trustees Meeting
September 28, 2011**

**Varner Hall
3835 Holdrege Street**

Trustees Present: (11) Tina Udell, Doug Ganz, Charlene Gondring, Alison Larson, Britt Miller, Mike Tavlin, Kim Russel, Kim Moore, Judy Halstead, Ed Wimes, Rick Boucher.

Trustees Absent: (2) Dr. Maria Prendes-Lintel, Rick Poore.

Staff Present: (3) Lori Seibel, Stephanie Eells, Jodi Loos.

Welcome: Mr. Wimes called the meeting to order at 1:02 p.m.

Approval of the Agenda. Mr. Wimes welcomed new Trustee, Kim Moore, President & CEO at Saint Elizabeth Regional Medical Center, to the Board of Trustees.

Ms. Seibel asked that the “Nominations Committee Report: Election of Officers” be moved to the end of the meeting, and for the addition of “Project A.L.L.” under the President’s Report.

With the noted changes, the agenda was approved by unanimous consent.

1. Approval of the Minutes for August 24, 2011. Motion: Mr. Wimes moved for approval of the minutes. Second by Mr. Boucher. **Vote:** Yes (11) Udell, Ganz, Gondring, Larson, Miller, Tavlin, Russel, Wimes, Halstead, Boucher, Moore. No (0). Abstain (0).

2. Chairman’s Report.

A. Appointment of Nominations Committee. Deferred.

B. Welcome New Trustee. Mr. Wimes welcomed Ms. Moore.

C. Committee Assignments. Ms. Seibel circulated a list of Committee opportunities for consideration. She requested Trustees to indicate their preference for at least one Standing Committee (Investment/Finance, Funding, Administration). Opportunities for the Auditing and Accounting Committee and Relocation Committee were also referenced. Ms. Seibel stated Committee preferences would be considered by the in-coming Chairperson. Committee appointments will be made in October.

D. Board and Meeting Schedule. Mr. Wimes reviewed the 2011/2012 Board Meeting Schedule and asked for questions. Ms. Russel inquired about the Board Retreat originally scheduled for October 26, 2011. Ms. Seibel stated that, due to the expected release of the HMA study

report, the Board Retreat will be rescheduled to January 18, 2012. Ms. Seibel further stated the Funding Committee is working to revise the schedule for 2011/12 funding cycle. Ms. Seibel noted that the October 26, 2011 meeting will be held as a regular meeting.

3. President's Report.

- A. Summary of Activities. Ms. Seibel noted that a Summary of Activities for August-September 2011 was included in the Board packet and offered to answer any questions.
- B. HMA Update. Ms. Seibel stated that HMA completed their second trip to Lincoln on September 7 and 8, 2011. The primary focus of the visit was behavioral health. HMA also met with representatives from aging, dental health, long term care, the Governor's Office and substance abuse providers. HMA reported they had an "excellent series of interviews."

Ms. Seibel stated that HMA returned to Lincoln on September 26 and 27, 2011 to further discuss behavioral health, Medicaid, and medical care. Ms. Seibel thanked Ms. Eells for her efforts in coordinating the interview schedule, noting that HMA representatives have visited with more than 100 individuals from the community. Ms. Seibel added that HMA met with the Steering Committee on September 27 to discuss preliminary findings and recommendations.

Ms. Eells stated Greg Vachon, MD and Lori Weiselberg, both experts in health information technology, will return to Lincoln on October 11 and 12, 2011 for further meetings with physicians and information technology programs. Ms. Eells confirmed that meetings have been confirmed with Information Technology Directors from BryanLGH Medical Center and St. Elizabeth Regional Medical Center. Ms. Eells added that HMA is scheduled to return to Lincoln on October 11 and 12, and again on October 26 and 27, 2011. On the latter visit, HMA will meet with the CHE Board of Trustees to provide a preliminary progress report.

Ms. Halstead stated she would like to suggest additional people for Dr. Vachon and Ms. Weiselberg to meet with on their next visit. She will contact with Ms. Eells with those names.

Ms. Seibel asked Mr. Tavlin, Ms. Gondring and Mr. Miller, Project Observers if they would like to add comments. Mr. Miller stated he began the HMA process fairly uncertain about their process and outcomes, but, at this point in the process, he is extremely optimistic about the outcomes and noted the positive attitudes of everyone involved. Mr. Miller added that it will be critically important how the findings and recommendations are communicated to the community.

Ms. Seibel stated that she has spoken with HMA about the best way to communicate the recommendations to the community. She emphasized the need for a strategic plan prior to the release of any information.

Ms. Gondring noted the Steering Committee dialogue was extremely interesting. A great deal of information was exchanged, and everyone seemed very open during the process. She stated that there does not appear to be a steep learning curve for HMA because they are so knowledgeable about the healthcare environment.

Mr. Tavlin stated that he was very impressed so far. He noted that that HMA consultants are not only very intelligent, but very experienced. Mr. Tavlin added he and Ms. Seibel will work on a plan to release the strategic recommendations.

As a Steering Committee member Ms. Halstead agreed with the comments of Mr. Tavlin, Ms. Gondring and Mr. Miller.

- C. Update on Trustee Appointments. Ms. Seibel reported that she continues to work with the Mayor's staff in an effort to finalize Trustee appointments.
- D. Partnership for a Healthy Lincoln (PHL). Ms. Seibel noted a Grant Status Update regarding the Partnership for a Healthy Lincoln was included in the Board packet. She highlighted events from the "Streets Alive" effort held over the past weekend. Ms. Seibel stated that Trustees should be pleased to be associated with the effort, and estimated that nearly 3000 people attended this very successful event. Ms. Seibel stated that Michelle Welch was hired to manage a five year wellness incentive program in the LPS elementary & middle schools.
- Mr. Boucher asked for clarification regarding the Community Mental Health Center (CMHC). Ms. Seibel stated that she was appointed by the Lancaster County Commissioners to a Committee to look into the future of CMHC. She stated that the job of the Committee is far more complex than first realized. The group has reviewed the history of the current system, government financing, models from other communities, and received a tour of all CMHC facilities and programs. Ms. Seibel stated that a public comment period will be held soon.
- E. Annual Board Retreat. Ms. Seibel reiterated that the Trustee Retreat will be rescheduled for January. Ms. Seibel distributed a current photograph showing the construction progress of the Active Living Center.
- F. Other. Project A.L.L. Ms. Seibel stated that the Board of Trustees has given annual approval at their Retreat to continue the Project A.L.L. Program. This program provides leadership training for minority individuals in the community. She stated that, because the annual Board Retreat will be re-scheduled, Trustees will not consider continuation of the program as usual. Ms. Seibel asked if Trustees wished to act at this time regarding continuation of this very successful program. Ms. Seibel stated that CHE staff recommends continuation of funding at \$9,000 per year and requested Trustee approval.

Ms. Halstead provided comments about how Project A.L.L. has affected the leadership capabilities of her staff, and offered her support of the project.

Motion: Mr. Boucher moved to approve the request. Second by Ms. Russel. Following discussion, Mr. Boucher amended his motion to approve the request for two years at \$9,000 per year. Second by Ms. Russel. **Vote:** (11) Halstead, Ganz, Gondring, Larson, Miller, Russel, Tavlin, Udell, Moore, Boucher, Wimes. No (0). Abstain (0).

4. Finance Committee.

- A. Treasurer's Report. Mr. Miller presented the Treasurer's Report for August, or 100% of the year. Mr. Miller noted all of the line items were within budget. Mr. Miller distributed a copy of page 33 which was collated in the packet incorrectly.
- B. SSGA Preliminary Investment Report. Mr. Miller provided a summary of the SSGA report to Trustees, noting at 12-month return of 10.6% which compares to the established benchmark of 9.41%. The current balance of managed funds is approximately \$56 million. Mr. Miller noted that the Commonfund balance is not included on SSGA's preliminary report.

Mr. Wimes noted receipt of the Finance Report.

5. Administration Committee.

- A. Retirement Proposal. Mr. Wimes stated that, at the last meeting, Trustees discussed the implementation of a retirement plan for staff. Mr. Miller reported that, following considerable research, the Administration Committee is proposing implementation of a 457a Plan for CHE staff. Mr. Miller explained that this is a qualified tax-advantaged deferred-compensation plan that is available to governmental and certain non-governmental employers. The employer provides the plan and the employee defers compensation on a pre-tax basis. The plan operates similarly to a 401(k) or 403(b) plan, however, there is no 10% penalty for withdrawal before the age of 59 ½ (although withdrawal are subject to ordinary income taxation.) Mr. Miller stated he put this request out to area providers and was accepted by Nationwide Insurance Company, one of the largest providers of pension plans in the country.

Motion: Moved by Mr. Miller to support adoption of the 457a pension plan on behalf of the Community Health Endowment. Second by Ms. Russel.

Ms. Gondring questioned why the plan was voluntary. Mr. Miller explained that staff will be contributing to the plan using their compensation. Therefore, CHE is not providing a true pension contribution. In such an arrangement, participation is voluntary. Ms. Seibel noted that CHE employees are agreeable to full participation. Mr. Wimes added that, to make a retirement plan mandatory, CHE would need to provide a plan document that has been approved by the IRS. Mr. Miller stated this plan would be effective January 1, 2012.

Mr. Miller emphasized that he has been operating as a liaison only during the development of this plan, and has not received compensation for his efforts. Mr. Miller stated that he has no affiliation with Nationwide Insurance. From this point forward, staff will communicate directly with Nationwide Insurance. Mr. Miller's involvement has ended.

Ms. Russel thanked Mr. Miller for his time regarding this effort. Ms. Seibel also thanked Mr. Miller.

Vote: Yes (11) Ganz, Gondring, Larson, Miller, Russel, Tavlin, Udell, Moore, Boucher, Wimes, Halstead. No (0). Abstain (0).

- B. Other. Ms. Seibel distributed Conflict of Interest Forms, and asked Trustees to provide updates if needed.

6. Funding Committee

- A. Site Visit Assignments. Ms. Gondring distributed a copy of the site visit sign-up sheet and requested Trustee consideration.
- B. Other. Ms. Loos noted that the Funding Committee will meet to review Stage II applications on Tuesday, October 18, 2011 at 1:00 p.m. in the Lancaster Room at Madonna Rehabilitation Hospital. A second meeting is scheduled for Tuesday, November 8, 2011 at 9:00 a.m.

7. **Public Visibility/Correspondence.** Mr. Wimes noted articles and correspondence. He asked Trustees to review these materials. Ms. Seibel also distributed an article related to racial and health disparities provided to her by Mr. Tavlin.

Unfinished Business: Mr. Wimes requested that Trustees revisit **1. Chairman's Report. A. Nominations Committee Report: Election of Officers.** Mr. Wimes stated that the Nominations Committee met by conference call at 9:00 a.m., September 6, 2011. Trustees participating in the meeting were Ed Wimes, Doug Ganz, Charlene Gondring, and Rick Boucher. Also present was Lori Seibel, President/CEO.

The Committee reviewed the current roster of Trustees, including terms and conditions by which officers are recommended and elected. Following discussion, the Nominations Committee recommended the following slate of Officers for Trustee consideration:

Chair: Mike Tavlin
Vice-Chair: Kim Russel
Secretary: Doug Ganz
Treasurer: Britt Miller

Motion: Ms. Halstead made a motion to accept the Administration Committee's recommendation of Board Officers for 2011-2012. Second by Ms. Moore. **Vote:** Yes (11)

Gondring, Larson, Miller, Russel, Tavlin, Udell, Moore, Boucher, Wimes, Halstead, Ganz. No (0). Abstain (0).

Mr. Tavlin presented a Board Resolution to Mr. Wimes for his service as Chair of the CHE Board of Trustees. **Motion:** Moved by Mr. Miller to accept the Board Resolution. Second by Mr. Ganz. **Vote:** Yes (11) Larson, Miller, Russel, Tavlin, Udell, Moore, Boucher, Wimes, Halstead, Ganz, Gondring. No (0). Abstain (0).

Mr. Tavlin presented a Board Resolution to Mr. Wimes, Mr. Boucher, Mr. Lanik, and Dr. Sutton in appreciation for their service to the Community Health Endowment Board of Trustees. **Motion:** Moved by Mr. Miller to accept the Board Resolution. Second by Ms. Moore. **Vote:** Yes (11) Miller, Russel, Tavlin, Udell, Moore, Boucher, Wimes, Halstead, Ganz, Gondring, Larson. No (0). Abstain (0).

Adjourn: The meeting was adjourned at 1:55 p.m.