

**Community Health Endowment
Board of Trustees Meeting
May 23, 2018
250 N 21st Street**

Minutes

- Trustees Present:** (9) Eric Buchanan, Carole Burt, Kathy Campbell, Don Herz, Michael Molvar DDS, Kim Russel, DiAnna Schimek, Rusty Vanneman, Janice Walker.
- Trustees Absent:** (6) Shavonna Lausterer, Dan Marvin, Jose Soto, Tom Sullivan, Derek Vance, Ellen Weissinger.
- Staff Present:** (4) Lori Seibel, Marcia White, Jodi Loos, Ashley Springman.
- Others Present:** (3) Rick Tast, City Attorney; Mary Reiman and Nancy Larimer, Read Aloud Lincoln.

Welcome: Dr. Molvar called the meeting to order at 1:30 p.m. and welcomed those in attendance.

Approval of the Agenda. Motion: Ms. Campbell moved for approval of the agenda. Second by Ms. Schimek. Dr. Molvar noted the following changes to the agenda: Nancy Larimer and Mary Reiman from Read Aloud Lincoln will be presenting to the Trustees. Mr. Vanneman will provide the Investment/Finance Committee report in Mr. Sullivan's absence. **Vote:** Yes (9) Buchanan, Burt, Campbell, Herz, Molvar, Russel, Schimek, Vanneman, Walker. No (0). Abstain (0).

1. Approval of the Minutes for April 25, 2018.

Motion: Moved by Ms. Schimek to approve the minutes. Second by Mr. Herz. **Vote:** Yes (9) Walker, Vanneman, Schimek, Russel, Molvar, Herz, Campbell, Burt, Buchanan. No (0). Abstain (0).

2. Chairman's Report.

- A. Presentation: "Read Aloud Lincoln." Ms. Reiman stated that research shows that reading to a child for at least 15 minutes a day is the best way to prepare him/her for school and the future. She noted that more than one in three children arrive at kindergarten without the reading skills necessary for lifetime learning. Reading aloud creates language development and increases knowledge. More than 15% of young children are read to fewer than three times a week and 48% of young children in the U.S. are read to each day. She added that 15 minutes of reading a day is enough to make a difference, and that reading aloud to a child as early as infancy (and even before birth) accelerates brain development, builds vocabulary, phonics and comprehension skills to prepare a child for success. Ms. Larimer distributed "Read Aloud" stickers and brochures. She added that early intervention is most beneficial.

Ms. Seibel asked Ms. Reiman to explain their work with Lincoln City Libraries, Urban Indian Health, Bluestem Health other medical offices and hospitals. Ms. Reiman stated that these agencies are participating in the distribution of developmentally appropriate books to children when they visit for periodic health check-ups. Parents also receive materials about the benefits of reading to children and how to measure progress. Ms. Russel stated that Bryan Health has mini-libraries in their hospital cafeterias that provide age appropriate books for children to take home. Dr. Molvar thanked Ms. Reiman and Ms. Larimer. They left the meeting at 2:15 p.m.

- B. Other. Dr. Molvar stated that CHE typically holds an Annual Meeting each June. He noted that, due to the Health 20/20 events planned in the coming year, no Annual Meeting will be held. As such, he recommended that the June board meeting be cancelled. His recommendation was approved by consensus. Ms. Seibel reminded Trustees that the next regular meeting of the CHE Board of Trustees will be on August 22, 2018 at 1:30 p.m. Ms. Seibel encouraged Trustee engagement with Health 20/20 events.

3. President's Report.

- A. Monthly Summary. Ms. Seibel stated that a Summary of Activities for April-May 2018 was included in the Board packet and offered to answer any questions.
- B. Applicant Workshop Evaluations. Ms. Seibel reviewed participant evaluations of CHE's Applicant Workshops. Of the 41 attendees, 61% had not attended an Applicant Workshop previously. She reviewed comments and suggestions provided by the respondents.
- C. Health 20/20 Update. Ms. Seibel stated that the first seven Health 20/20 events are scheduled. They include a free fruit stand in Tower Square, a Healthy Husker Tailgate at Bluestem Health, and an Ultimate Block Party in Henry Park. Two "Pop-Up Dental Shops are also planned for Belmont and Woods Parks.

4. Finance Committee.

- A. Treasurer's Report as of April 30, 2018. Mr. Vanneman stated that the April budget reflects 67% of the budget year and noted no concerns. Dr. Molvar acknowledged the Treasurer's Report.
- B. SSGA Performance Report as of April 30, 2018. Mr. Vanneman noted the ending market value of the CHE fund as of April 30, 2018 was \$62.4 million. The net five-year return was 5.01%, which outperformed the policy index by .21%. Mr. Vanneman noted that the Investment/Finance Committee and Advisors met with Mary Guy and Rob Guiliano from SSGA on May 22, 2018. He noted that, since January 2018, SSGA has begun to gradually migrate the portfolio to new benchmark previously approved by the Board of Trustees. He noted that CHE's portfolio is more conventional by industry standards and the fund has built-in inflation protection. Ms. Seibel noted that former Trustees/Advisors Tina Udell, Dan Anderson, Britt Miller and Mike Tavlin also attended the Committee meeting with SSGA and

seemed satisfied with the moves in the portfolio. Mr. Vanneman explained the portfolio Risk Statistics which were included in the board packet.

C. Other.

5. Funding Committee.

A. Funding Recommendations. Ms. Campbell stated that a very extensive review of grant applications is complete and she thanked the members of the Funding Committee and staff for their work.

Ms. Campbell noted that the Funding Committee began their work with 31 Stage I applications. Following Stage I and Stage II review, the Funding Committee recommends six applications for Board action. In addition, the Committee has selected two Legacy Projects for board consideration. Ms. Seibel provided a description of the Committee process and an outline of each project for consideration by Trustees. Dr. Molvar requested that Trustees declare their conflicts of interest for the applications under consideration. No conflicts were noted by Trustees in attendance.

Ms. Campbell recommended voting on the Spark! and Targeted Grants as a group and the Legacy Projects individually. **Motion:** Moved by Campbell to approve the Spark! and Targeted Grants as presented. Second by Russel. Yes (9) Buchanan, Burt, Campbell, Herz, Molvar, Russel, Schimek, Vanneman, and Walker. No (0). Abstain (0).

#	Agency	Project Name	Funding Committee Recommendation
18.S.20	Board of Regents of the University of Nebraska for the University of Nebraska-Lincoln	Project Inspire Youth	\$19,986 for 18 months. Contingencies: <ul style="list-style-type: none"> • Due to a change in leadership at Community CROPS, the applicant will reconfirm their partnership with that organization; and • The applicant will develop a formal agreement with Aging Partners regarding their participation in this project.
18.S.204	Child Advocacy Center	Take a Stand for Kids: Medical Services for Child Victims of Abuse	\$30,000 in Year 1, \$30,000 in Year 2, and \$30,000 in Year 3. Contingency: <ul style="list-style-type: none"> • The applicant will work with the CHE-funded Sexual Assault Nurse Examiner (SANE) Project

			to assure pediatric training for SANE nurses.
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18.S.205	Community Action Partnership of Lancaster and Saunders Counties	Growing Great Beginnings	\$83,423 in Year 1, and \$84,470 in Year 2. Contingency: <ul style="list-style-type: none"> The applicant will report on the success of their sustainability efforts in each quarterly report to CHE with the expectation that full sustainability will be reached by the end of the two-year grant term.
18.S.216	Legal Aid of Nebraska	Native Medical Legal Partnership	\$30,000 in Year 1, \$36,550 in Year 2 and \$38,171 in Year 3. Contingency: <ul style="list-style-type: none"> The applicant will provide a copy of their 2017 audited financial statements when they become available.
18.S.217	Lincoln-Lancaster County Health Department	Dental Home Initiative Continuation of Community Collaboration	\$242,925 in Year 1, \$144,247 in Year 2 and \$109,129 in Year 3. Contingency: <ul style="list-style-type: none"> CHE will provide funds for actual construction and equipment costs.
18.S.224	Mental Health Association of Nebraska	Peer Run Single Room Occupancy (SRO)	\$146,360 in Year 1. Contingencies: <ul style="list-style-type: none"> The applicant will submit an 18-month budget; and CHE will provide funds for actual construction and equipment costs.

Motion: Moved by Campbell to approve 18.S.206 Community Action Partnership of Lancaster and Saunders Counties – Community Kitchen: Providing Meals for Good in Lincoln. Second by Herz. Yes (9) Buchanan, Burt, Campbell, Herz, Molvar, Russel, Schimek, Vanneman, and Walker. No (0). Abstain (0).

18.S.206	Community Action Partnership of Lancaster and Saunders Counties	Community Kitchen: Providing Meals for Good in Lincoln	\$971,993 in Year 1. Contingencies: <ul style="list-style-type: none"> The applicant will provide CHE with a definitive timeframe for approved leases; and CHE will expedite the release of CHE funds so that the Healthy Food Access Truck and Community Kitchen construction can commence as soon as possible.
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Motion: Moved by Campbell to approve 18.S.220 Mourning Hope – Mourning Hope/Shroder Park Campus Project. Second by Walker. Yes (9) Buchanan, Burt, Campbell, Herz, Molvar, Russel, Schimek, Vanneman, and Walker. No (0). Abstain (0).

18.S.220	Mourning Hope	Mourning Hope/Shroder Park Campus Project	\$560,000 in Year 1. Contingency: The applicant is highly encouraged to diversify their capital campaign fundraising leadership team and Board of Directors.
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Ms. Seibel thanked the Funding Committee for lending their time and expertise to the Funding Committee.

B. Extension Requests.

1. Ms. Campbell stated that there are seven contract extension requests, three of which are in excess of \$10,000. She stated that Ms. Seibel has approved the projects under \$10,000 (listed below). The remaining three are above \$10,000 and require Board approval.

Project	Grantee	Total Award	Amount of Extension	Length of Extension	Reason for Extension
Eat, Play, Live: Diabetes Screening, Education and Prevention	Asian Community and Cultural Center	\$153,522	\$3,000*	6 months (through 12/31/18)	Lower than expected expenses
Feet First	City of Lincoln	\$13,360	\$3,700*	12 months (through 6/30/19)	Lower than expected expenses.
Common Sense Parenting	Boys Town	\$20,000	\$3,000*	6 months (through 12/31/18)	Delay in starting classes
Bridges Out of Poverty	Food Bank of Lincoln	\$16,500	\$4,500*	12 months (through 6/30/19)	Fewer number of classes offered initially

Project	Grantee	Total Award	Amount of Extension	Length of Extension	Reason for Extension
Dental Home Initiative	LLCHD	\$466,723	\$63,000*	12 months (through 6/30/19)	Lower than expected expenses/dentist recruitment
Health 360 Dental Expansion	Bluestem Health	\$72,600	\$72,600	12 months (through 6/30/19)	Change in strategy
Transforming Spaces/Transforming Lives	The Bridge	\$600,000	\$12,500	6 months (through 12/31/18)	Timing of payments to providers

**Exact amount depends on Q4 expenses.*

Motion: Moved by Campbell to approve the three projects requiring Board approval (above). Second by Walker. Yes (9) Buchanan, Burt, Campbell, Herz, Molvar, Russel, Schimek, Vanneman, and Walker. No (0). Abstain (0).

Dr. Molvar thanked the Funding Committee and staff for their work during the current funding process.

C. Site Visit Reports.

- a. Project Safe and Well (Friendship Home). Ms. Schimek stated that there is not a large number of women served by the project (29 to date); however, the women served have been established with a medical home. Staff are committed to the program. Ms. Walker stated that she believed that this is a valuable service. Ms. Burt stated that she is hopeful that a new program approach will reduce the cost per client. She concurred that the staff are efficient and dedicated. Ms. White noted that Friendship Home is receiving national recognition for a project collaboration with the Brain Injury Association of Nebraska.
- b. VITA Coalition (UNL). Mr. Herz stated that the program assists individuals in tax preparation and earned income tax credits. He noted that the number of Hispanic clients is reduced due to the current political climate and distrust of the government. Dr. Molvar noted the good work of the Center for Civic Engagement; however, they have difficulty recruiting tax preparers. He added that UN-L is looking to transfer ownership of the program to a community agency. Ms. Russel noted that CHE project often serve fewer people than proposed in the original grant application. The Funding Committee should be aware that agencies often over-estimate the project's impact.

- D. 2018 Funding Calendar. Dr. Molvar briefly reviewed the 2018 Funding Calendar that was included in the board packet.

E. Other. Ms. Campbell reminded Funding Committee members to respond to the poll for upcoming Funding Committee meetings. Ms. White distributed information related to the upcoming Move More Lincoln series.

7. Public Visibility/Correspondence/Other. Dr. Molvar noted items of interest in the Board packet. Ms. Seibel encouraged Trustees to review the social media metrics.

Ms. Walker inquired about the status of the REAL Program in the city budget. Ms. Seibel stated that the City of Lincoln, despite commitments to assume funding for the REAL Program and LNK-TV/Health, has requested ongoing CHE funding. The Funding Committee determined that they would only consider the City's request as part of a regular, competitive CHE funding cycle. The Funding Committee's decision was communicated to the Mayor's Office by Ms. Seibel.

Ms. Burt inquired if the Indian Center has fulfilled CHE's request for financial materials. Ms. Seibel stated that CHE has received some of the requested materials. She stated that she is working with the City Attorney's office on a formal letter to request the remaining materials.

8. Adjourn. The meeting adjourned at 3:24 p.m.