

**Community Health Endowment  
Board of Trustees Meeting  
August 24, 2016  
Community Health Endowment  
250 N 21<sup>st</sup> Street, Suite 2  
1:00 p.m.**

**Trustees Present:** (11) Tom Beckius, Carole Burt, Don Herz, Judy Halstead, Loren Mestre-Roberts, Mike Molvar DDS, Kim Russel, Tom Sullivan, Tina Udell, Charles Wilson MD, Rusty Vanneman.

**Trustees Absent:** (4) Georgia Blobaum, Kim Moore, Jose Soto, DiAnna Schimek.

**Staff Present:** (3) Lori Seibel, Marcia White, and Jodi Loos.

**Others Present:** (2) Mike Milbourn and Bryan Seck, Prosper Lincoln.

**Welcome:** Dr. Wilson called the meeting to order at 1:03 p.m. and welcomed those in attendance.

**Approval of the Agenda. Motion:** Mr. Beckius moved for approval of the agenda. Second by Russel. **Vote:** Yes (11) Beckius, Burt, Herz, Halstead, Mestre-Roberts, Molvar, Russel, Sullivan, Udell, Wilson, Vanneman. No (0). Abstain (0).

**1. Approval of the Minutes for May 25, 2016.**

**Motion:** Ms. Roberts moved for approval of the minutes. Second by Molvar. **Vote:** Yes (11) Burt, Herz, Halstead, Roberts, Molvar, Russel, Sullivan, Udell, Wilson, Vanneman, Beckius. No (0). Abstain (0).

**2. Chairman's Report.**

A. Presentation: "Jobs to Careers." Mr. Milbourn thanked Trustees for the opportunity to make a presentation. He reviewed Lincoln's employment, unemployment and underemployment rates and how employees/employers find each other. Mr. Seck reviewed slides related to jobs and careers, the causes of homelessness and provided the example of a 28-year-old mother of three living in poverty in Lincoln. Mr. Seck explained that Prosper Lincoln's goals include providing access for individuals for training and education, job openings, a connection between service providers and employers, use of federal grants, and employment mentors and case management. He stated that Prosper Lincoln is a four-year project.

- B. Appointment of Nominations Committee. Dr. Wilson stated that a memo was included in the Board packet to record his appointments of the CHE Nominations Committee. He noted that he will serve on the Committee, along with Mr. Beckius, Mr. Herz, and Ms. Udell.
- C. Trustee Appointments. Ms. Seibel indicated she received confirmation from the Mayor's Office that Mr. Soto, Ms. Schimek, and Mr. Sullivan will be reappointed. She continues to work with the Mayor's Office regarding one new Trustee.

### **3. President's Report.**

- A. Monthly Summary. Ms. Seibel stated that a Summary of Activities for May-August, 2016 was included in the Board packet and offered to answer any questions.
- B. Recent Recognition for CHE. Ms. Seibel stated that CHE will be honored as Community Partner of the Year by Lutheran Family Services of Nebraska at the Faith in Action event scheduled for Thursday, September 8, 2016 at Wilderness Ridge. Ms. Seibel distributed a sign-up sheet to determine Trustee attendance. A table of 10 will be provided for CHE.

Ms. Seibel announced that CHE will be recognized as Outstanding Foundation at the National Philanthropy Day luncheon on Thursday, November 10, 2016 at the downtown Embassy Suites. Ms. Seibel noted a table of 10 is provided for CHE attendees. A sign-up sheet will be distributed at the September meeting.

Ms. Seibel has been invited to give a TEDx talk related to the "Place Matters" mapping project. The talk is scheduled for September 23, 2016 at Kimball Recital Hall. Tickets can be purchased at [www.tedxlincoln.com](http://www.tedxlincoln.com).

Health360 Clinic. Ms. Seibel stated that the ribbon-cutting for the new Health 360 Clinic was held on Tuesday, July 26, 2016 and thanked Trustees who attended.

Ms. Seibel referenced her recent conversations with Allison Formanack, a PhD Candidate from the University of Colorado – Boulder. Ms. Formanack lived in and studied mobile home communities in Lincoln. Her doctoral thesis outlines issues faced by these residents, including affordability, fire and tornado safety, and legal regulations. Nebraska Legislative Resolution 603 resulted from her work and will provide an interim study regarding the health and safety risks of mobile home communities.

### **4. Administration Committee.**

- A. Annual Meeting and Mapping Project Debriefing. Ms. Seibel reviewed comments from Annual Meeting attendees. She asked Trustees to offer their suggestions regarding the Annual Meeting to her or Ms. White. Ms. Russel stated that she enjoys the "fresh approach" that is taken to Annual Meeting each year.

- B. President/CEO Evaluation. Ms. Loos stated that each year Ms. Seibel provides a “Year in Review” to the Board of Trustees. Ms. Loos noted that an online personnel evaluation form will be emailed to all Trustees following today’s meeting. Those Trustees not in attendance today will receive the evaluation with a copy of Ms. Seibel’s presentation. Ms. Loos stated that the evaluation is anonymous. Responses will be compiled and Ms. Blobaum will provide a summary to Ms. Seibel. She noted that Trustees will have the opportunity for further discussion at their September meeting.

Ms. Seibel distributed copies of her presentation, “Growing Community Connections.” Ms. Seibel discussed transformational philanthropy and how it requires a fundamental shift in how funders identify their role and engage in the community. She reviewed projects related to the Medical Assistance Program (MAP), Integrated Care, and Peer Services. These are a group of projects that have resulted in systemic change in the community.

Ms. Seibel reviewed other major projects during the past year including the Health 360 Integrated Clinic, 2016 Annual Meeting and Report, Community Conversations series, Move More Lincoln, public visibility efforts, an increase in website activity and email distributions, and involvement with Vital Signs and Prosper Lincoln. She noted that the Community Room continues to be well utilized by community non-profit agencies. Other activities highlighted included grant making, applicant workshops, Committee meetings, Board meetings, site visits, new Trustee and City Council orientations, Board retreat, data work, staff training opportunities, Condominium Association activities, Trustee Celebration, Michael J. Tavlin Leadership Award, quarterly updates for the Manager Monitoring Policy, CHE Audit, and City Budget. Ms. Seibel stated that an update of the Place Matters mapping project and interactive maps is slated for 2017.

## **5. Finance Committee.**

- A. Treasurer’s Reports for May, June and July 2016. Ms. Udell stated that budget items remain in line or below the approved budget amounts for each month. Dr. Wilson acknowledged acceptance of the Treasurer’s Reports.
- B. May June and July, 2016 SSgA Performance Report. Ms. Udell noted that the total returns for CHE funds at SSgA are exceeding the policy index by 43 basis points year to date.
- C. CPI Calculation. Ms. Udell reviewed the most current CPI calculation. As a result of discussions with Ms. Seibel and Mr. Tavlin, additional information will be included in the CPI report, including three months, one year, three years and five year comparisons of the fund’s cushion. Using these comparisons, the cushion has shown mild fluctuation over the past five years, remaining fairly steady considering market volatility.
- D. BKD Engagement Letter. Ms. Udell described the annual audit agreement with BKD, LLC. The fee is \$9,270. Ms. Seibel added that this agreement represents the second year of a

four-year contract. Ms. Seibel noted that she has no concerns with BKD's performance.

**Motion:** Moved by Ms. Udell to approve the BKD engagement agreement. Second by Beckius. **Vote:** Yes (11) Herz, Halstead, Roberts, Molvar, Russel, Beckius, Sullivan, Udell, Wilson, Vanneman, Burt. No (0). Abstain (0).

Dr. Wilson thanked Ms. Udell for her service to the Finance Committee and Board.

## 6. Funding Committee.

- A. Grant Review Update. Dr. Molvar reviewed Funding Committee activity. He stated that, of the 33 Stage I applications received, 14 applications remain under consideration in Stage II. The total amount of requests for Year One funding is \$876,731. The total requested funding for the 14 projects is \$2,438,663. The Funding Committee is scheduled to meet on September 19, 2016 to begin review of Stage II applications.
- B. Contract Extensions. Dr. Molvar stated that the Board has approved extension requests for the Lancaster County Medical Society (Primary Care Access and Medical Home Capacity) and CenterPointe (Primary Care Nursing). Since board approval, modifications have been made to the extension requests. He noted that the modifications were reported by memorandum to the Board and no action is required.

On behalf of the Funding Committee, Dr. Molvar reported two contract extensions under \$5,000: Provider's Network (Refugee Immigrant CPR/First Aid Training) and CenterPointe (Piloting Electronic Health Records in the Field). Ms. Seibel has approved the extensions and reported the action to the Funding Committee. An additional extension request from Center for People in Need (Health Connect) is in the amount of \$23,249 for a 12-month period (through June 30, 2017). **Motion:** Dr. Molvar moved approval of the extension request as presented. Second by Burt. **Vote:** Yes (11) Halstead, Roberts, Molvar, Russel, Beckius, Sullivan, Udell, Wilson, Vanneman, Burt, Herz. No (0). Abstain (0).

- C. Site Visit Reports. Dr. Molvar stated that six site visit reports are included in the Board packet. He asked one participant to report for each site visit. He thanked Trustees for their interest and participation in the site visit process.
1. "Fresh Start for Lifelong Success" (Fresh Start) Ms. Halstead stated that securing a roof repair contractor has been difficult. Fresh Start is working with community agencies to secure medical and dental homes for their clients, and a local cab company for transportation.
  2. "Eat, Play, Live" (Asian Community & Cultural Center) Dr. Wilson reported that the agency is delayed in project implementation. Ms. Seibel noted that agency staff is greatly concerned about co-pays for diabetic care. She noted that the Diabetic Supplies project funded by CHE has greatly reduced the cost of diabetic care and supplies.

3. "Growing Great Beginnings" (Community Action Partnership) Ms. Roberts stated that the project has strong leadership and is impactful in school readiness. Mr. Vanneman added that he was impressed by the amount of data and how the project outcomes are monitored.
4. "Integrated Health Home" (People's Health Center) Ms. Udell stated that the project provided dental services to 488 clients. Two translators have been a great asset to assisting with dental appointments and patient outreach. Dr. Reddy is passionate about her work and did a nice job explaining the project, its accomplishments and its challenges. Dr. Molvar noted a lack of space for dental staff.
5. "Cluster-Based Planning" (Region V) Mr. Herz stated that project staff were impressive and responded to all questions. Challenges include training across the cluster spectrum, ongoing services and sustainability. The number of adult consumers who have been "clustered" is less than anticipated; however, the number of "clustered" youth exceeds the original goal. He noted that Region V is working with the Public Policy Center to continue work on Cluster-Based Planning.
6. "Lincoln Community Breastfeeding Initiative" (Partnership for a Healthy Lincoln) Ms. Russel stated that the site visit was interesting. Data has been collected from both hospital systems. Although they are making great progress on breastfeeding rates, their proposed sustainability from Medicaid payments is highly unpredictable. Ms. Burt noted that 90% of new mothers leave the hospital breastfeeding; however, the percentage decreases dramatically within the first month. This is often because the mother returns to work. Mothers should be made aware of their breastfeeding rights at work. Ms. Burt also noted that all educational/marketing information should be translated into multiple languages.
- D. Quarterly Report Highlights. Dr. Wilson noted the Quarterly Report Highlights that were included in the Board packet. He thanked Ms. White for her diligent work in preparing the information.
- E. Upcoming Events. Ms. White distributed a copy of Upcoming Events for Trustees.
  1. Site Visits. Ms. White stated the site visits have been scheduled. Any Trustee may still participate in any site visit.
  2. Grantee Gathering. Ms. White announced that the Grantee Gathering for new grantees will be held on Friday, September 30, 2016 from 11:45-1:00 pm. She requested Trustees to notify staff if they wish to attend.

3. Applicant Workshops. Ms. White invited Trustees to attend an Applicant Workshop on: Wednesday, October 19, 2016, 1:30-3:00 p.m. or Thursday, October 20, 2016, 10:00-11:30 a.m.
7. **Correspondence/Announcements/Other**. Ms. Seibel stated that correspondence and other items of interest were included in the packet. Ms. Seibel noted several recent leadership changes in the nonprofit arena including the retirements/resignations of Carol Crumpacker (Child Guidance Center), Ingrid Kirst (Community Crops) and Rick Carter (Human Services Federation).
8. **Adjourn**. The meeting adjourned at 2:53 p.m.