

**Community Health Endowment
Board of Trustees Meeting
February 22, 2017
Community Health Endowment
1:00 p.m.**

Trustees Present: (9) Carole Burt, Kathy Campbell, Dan Marvin, Loren Mestre-Roberts, Mike Molvar DDS, Kim Moore, Jose Soto, DiAnna Schimek, Charles Wilson MD.

Trustees Absent: (5) Rusty Vanneman, Tom Sullivan, Kim Russel, Judy Halstead, Don Herz.

Staff Present: (3) Lori Seibel, Marcia White, and Jodi Loos.

Others Present: (1) Chris Lindner, BKD

Welcome: Dr. Wilson called the meeting to order at 1:05 p.m. and welcomed those in attendance.

Approval of the Agenda. Motion: Ms. Moore made a motion to approve the agenda. Second by Molvar. **Vote:** Yes (9) Burt, Campbell, Marvin, Roberts, Molvar, Moore, Soto, Schimek, Wilson. No (0). Abstain (0).

1. Approval of the Minutes for January 25, 2017. Ms. Seibel noted a revision on page three, first line. The minutes should reflect that “(Mr. Halstead) notified the Mayor of her retirement as Health Director effective May 3, 2017.” **Motion:** With that revision, Ms. Schimek made a motion to approve the minutes. Second by Molvar. Yes (9) Campbell, Marvin, Roberts, Molvar, Moore, Soto, Schimek, Wilson, Burt. No (0). Abstain (0).

2. Chairman’s Report.

- A. Emerging Issue: “Narrative Matters: Opioid Addiction and Withdrawal.” Trustees discussed the articles included in the packet. Dr. Wilson stated that the articles provide information regarding opioid addiction from patient and physician perspectives.
- B. Kansas City Triage Center Tour. Dr. Wilson and Ms. Seibel reviewed materials and slides related to a tour of the Kansas City Assessment and Triage Center on February 1, 2017. The visit included a working lunch, tour of the facility, and discussion with facility staff and responders. Those attending the tour included, Shannon Engler, Director of Mental Health, Bryan Health; Phil Tegeler, Director, The Bridge; Jeff Bliemeister, Chief of Police, Lincoln Police Department; Tim Kennett, Detective, Lincoln Police Department; Scott Etherton, Director, Lancaster County Crisis Center; Joe Kelly, Lancaster County Attorney; Joe Nigro, Lancaster County Public Defender; Jane Raybould, Lincoln City

Council; Kasey Moyer, Director, Nebraska Mental Health Association; and Chad Magdanz, Program Administrator, Nebraska Mental Health Association. Dr. Wilson, Ms. Seibel and Ms. White also attended.

Ms. Seibel stated that, following the trip to Kansas City, she asked those who attended to answer two questions: “What stands out to you from this visit?” and “What should the next steps be for Lincoln?” She distributed a summary of responses to Trustees for review.

Mr. Lindner joined the meeting at 1:15 p.m.

C. Other.

3. President’s Report.

- A. Summary of Activities. Ms. Seibel stated that a Summary of Activities for January – February 2017 was included in the Board packet and offered to answer any questions. She noted that Prosper Lincoln is organizing an Early Childhood Network to assess opportunities to create better access for early childhood services in Lincoln.
- B. Annual Trustee Retreat: March 22, 2017, 12:00 noon – 4:00 p.m. Ms. Seibel reminded Trustees of their Annual Retreat. She stated that this retreat serves as an opportunity to discuss CHE’s current priorities and vision for the future.

4. Finance Committee.

- A. Treasurer’s Report for January 2017. Ms. Seibel presented the Treasurer’s Report as of January 31, 2017. She noted that the budget is consistent with expectations. Dr. Wilson acknowledged acceptance of the Treasurer’s Report.
- B. SSGA Performance as of January 31, 2017. Ms. Seibel noted that monthly return for the CHE fund was 1.3%. The net year to date performance of 10.64% is lagging expectations. The three-year performance represents an outperformance of expectations. Ms. Seibel stated that the Investment/Finance Committee met with SSGA on January 31, 2017. She stated that SSGA reviewed their expectations moving forward, and provided recommendations related to the CHE portfolio.
- C. December 2016 CPI Calculation. Ms. Seibel noted the total inflation-adjusted target valuation as of December 31, 2016 was \$56.2 million. The net valuation on December 31, 2016 was \$59.1 million.
- D. Appointment of Tina Udel as an Advisor to the Investment/Finance Committee. Ms. Seibel stated that Mr. Sullivan is recommending the appointment of Tina Udel as a Committee Advisor to the Investment/Finance Committee. She noted that these

advisors serve voluntarily and without voting privileges or administrative/managerial authority. They also provide important historical perspective to the Committee.

Motion: Ms. Schimek moved to approve Ms. Udell as an Investment/Finance Committee Advisor. Second by Burt. Yes (9) Molvar, Moore, Schimek, Burt, Campbell, Marvin, Roberts, Wilson, Soto. No (0). Abstain (0).

E. Investment/Finance Committee Meeting Summary.

- F. Audit Report for August 31, 2016 and 2015.* Mr. Lindner reviewed the Management Letter and Audit Scope and Results. He stated that CHE has received a clean opinion without issues or concerns. He reviewed the Balance Sheets for August 31, 2016 and 2015, including assets, liabilities, fund balance statements of revenues, expenditures, changes in the fund balance, and footnotes with Trustees. Mr. Lindner stated that the office space occupied by CHE does not appear in the audit as an asset of CHE due to financial reporting regulations for governmental entities. However, CHE's ownership of the space is detailed elsewhere in city record. Ms. Seibel thanked Ms. Loos for her assistance in the audit preparation.

Motion: Moved by Ms. Moore to approve the proposed audit report. Second by Roberts. Yes (9) Soto, Wilson, Roberts, Marvin, Campbell, Burt, Schimek, Moore, Molvar. No (0). Abstain (0).

Mr. Lindner left the meeting at 2:15 p.m.

G. Other.

5. **Funding Committee.**

- A. Upcoming Events. Dr. Molvar stated that 25 applications were received, and following Committee review, 14 applications remain under further consideration. The Funding Committee will meet on January 23, 2017 to complete the Stage I review.
- B. Site Visit Interest Indicator. Dr. Molvar asked Trustees to contact Ms. White if they are interested in attending a specific site visit. He added that attending a site visit provides Trustees with an excellent opportunity to see a project "in action" and also shows support for the hard work of non-profit agencies. Ms. White stated she would follow up with Trustees on their interest.
- C. Other.

6. **Administration.**

- A. Annual Meeting Proposal. Ms. Burt indicated that preparation is underway for the 2017 Annual Meeting. She anticipates the event will be held in late May or early June.

Due to scheduling guidelines, the Bryan Conference Center cannot be confirmed at this time. Ms. Burt asked for comments on the proposed annual Meeting information included in the board packet. Ms. White stated that, in addition to the presentation of the financial report and awards, the program will feature an update of the Place Matters Community Mapping Project and three grantee stories. Following the meeting, grantees will be strategically placed in the conference center with maps and photos that tell the story of their project and give an opportunity for interaction with attendees.

- B. Annual Awards. Ms. Burt reviewed criteria for the Horizon Award and Closing the Gap Award. Ms. White requested that Trustees submit the names of any possible award candidates to CHE staff by March 10, 2017.

The Michael J. Tavlin Award is presented to an individual who has made exceptional and visionary commitment to board and community service. CHE has requested nominations from the community for this award. Nominations are due by March 1, 2017.

- 7. **Correspondence/Announcements/Other.** Dr. Wilson noted items related to CHE activities. Ms. Seibel referenced page 72, an email from Joan Anderson, Director of the Lancaster County Medical Society. She shared that, because of CHE funding and their long-standing contract with the vendor, medical interpretation services will now be provided in 35 languages via video conferencing for the same price as telephone interpretation. This is a huge asset to the community.
- 8. **Adjourn.** The meeting adjourned at 2:35 p.m.