

**Community Health Endowment
Board of Trustees Meeting
April 27, 2016
250 N 21st Street**

Minutes

Trustees Present: (12) Tom Beckius, Georgia Blobaum, Carole Burt, Don Herz, Judy Halstead, Loren Mestre-Roberts, Kim Moore, Kim Russel, Jose Soto, DiAnna Schimek, Tina Udell, Charles Wilson

Trustees Absent: (3) Michael Molvar, Tom Sullivan, Rusty Vanneman

Staff Present: (3) Lori Seibel, Marcia White, and Christine Scalora

Welcome: Following the board photo, Dr. Wilson called the meeting to order at 1:20 p.m. and welcomed those in attendance.

Approval of the Agenda. Motion: Dr. Wilson moved for approval of the agenda. Seconded by Beckius. **Vote:** Yes (12) Beckius, Blobaum, Burt, Herz, Halstead, Mestre-Roberts, Moore, Russel, Soto, Schimek, Udell, Wilson. No (0). Abstain (0).

1. Approval of the Minutes for March 23, 2016

Motion: Moved by Dr. Wilson to approve the minutes. Seconded by Beckius. **Vote:** Yes (12) Beckius, Blobaum, Burt, Herz, Halstead, Mestre-Roberts, Moore, Russel, Soto, Schimek, Udell, Wilson. No (0). Abstain (0).

2. Chairman's Report.

- A. Reflections on Diversity: Trustees discussed an article, "*Perspectives on Breast Health Education Services among Recent Hispanic Immigrant Women in the Midwest: a Qualitative Study in Lancaster Country, Nebraska,*" which was funded in part by CHE.
- B. Conflict of interest Update. Ms. Seibel distributed the most current list of conflicts and asked Trustees to review for accuracy.

3. President's Report.

- A. Monthly Summary. Ms. Seibel stated that a Summary of Activities for March-April, 2016 was included in the Board packet and offered to answer any questions. She noted that CHE

sponsored two applicant workshops with an attendance of 47. Kim Hachiya, a local free-lance grantwriter was a speaker at one of the workshops. Ms. Seibel stated that the May board packet will include an attendee evaluation of the workshop.

Ms. Seibel also noted that she continues to provide the “Place Matters presentation” to numerous community groups; the Health 360 Clinic is scheduled to move to its new location at 23/O Street on April 29; and the 2016 Move More Lincoln Wellness Series summer classes will be offered five days a week in the Jayne Snyder Trails Center.

- B. Other. Ms. Seibel distributed a newspaper insert from the Partnership for a Healthy Lincoln. The insert outlined the most recent efforts on behalf of many community organizations to increase fitness levels among Lincoln’s children/youth.

4. Finance Committee.

- A. SSGA Performance Report as of 3.31.16. Ms. Udell noted that the CHE fund performance reflected an improving market conditions over the past several months.
- B. FY2016-2017 and FY 2017-2018 Biennial Budgets. Ms. Udell stated the this is the first year that CHE will submit a biennial budget to the City of Lincoln. Mr. Herz noted that the city has had a biennial budget for the past six years.

Ms. Udell noted that CHE’s FY2016-2017 budget for administration and operating expenses is \$480,332. This is a 4.3% increase from FY2015-16 and mostly attributable to including 27 pay periods instead of 26. She also noted an increase for telephone/computer services due to the need to secure a new technology provider. The community disbursement budget is \$2 million, and Ms. Udell noted that this slight reduction for FY2015-16 is due to current market conditions and forecasts. She noted that both FY2016-17 and FY2017-18 budgets include a 3% salary increase as a placeholder. On behalf of the Finance/Investment Committee, Ms. Udell made a motion to approve the FY2016-17 and FY2017-18 budgets for submission to the City. Mr. Beckius seconded the motion. **Vote:** Yes (12) Beckius, Blobaum, Burt, Herz, Halstead, Mestre-Roberts, Moore, Russel, Soto, Schimek, Udell, Wilson. No (0). Abstain (0).

- C. Proposed Revisions to Manager Monitoring Policy. Ms. Udell noted that revisions to the Manager Monitoring Policy were presented to the Board of Trustees in March. No comments on concerns have been raised in the intervening month. She summarized that the most significant revision gives the Finance/Investment Committee some flexibility in determining when a manager is placed “on review” status (relative to CHE’s goal to achieve returns of inflation plus 4.5%) by taking into account the current on market conditions. Ms. Udell made a motion to approve the revisions. Mr. Beckius seconded the motion. **Vote:** Yes (12) Beckius, Blobaum, Burt, Herz, Halstead, Mestre-Roberts, Moore, Russel, Soto, Schimek, Udell, Wilson. No (0). Abstain (0).

- D. Other. Ms. Udell informed Trustees that hard copies of the most recent CHE audit are available.

5. Funding Committee.

- A. Spring Grant Cycle Update. On behalf of Dr. Molvar, Ms. Mestre-Roberts reported that the Funding Committee is currently reviewing 13 Stage II applications. The Committee will meet on May 11, 2016 to develop funding recommendations for the Board of Trustees on May 27, 2016.
- B. Extension Request. Ms. Mestre-Roberts reviewed four extension requests from the Lancaster County Medical Society (2), Region V Systems, and Leadership Lincoln. The total extension amount is \$320,016. She noted that the Funding Committee recommended approval of the request. Ms. Mestre-Roberts made a motion to approve the extension requests. Ms. Blobaum seconded the motion. **Vote:** Yes (12) Beckius, Blobaum, Burt, Herz, Halstead, Mestre-Roberts, Moore, Russel, Soto, Schimek, Udell, Wilson. No (0). Abstain (0).
- C. Site Visit Reports.
1. "Diabetic Supplies for the Poor and Uninsured" (Lincoln-Lancaster County Health Department). Ms. Schimek stated that this was a great site visit and the grantee is meeting its project goals and objectives. Kohll's Pharmacy and Homecare, which purchased Wagey Drug, is using the same approach as Wagey Drug in accessing the diabetic supplies. Trustees and staff heard from a client who benefited from the program. He had been critically ill and, as a result of accessing diabetic supplies through the program, is now healthy. Ms. Seibel noted that Creighton University School of Pharmacy completed research related to the program and she referenced related documents in the board packet. Ms. Russel said that this is the type of program that CHE should support, perhaps on an ongoing basis.
 2. "Creating Community Solutions for Children's Health" (Teach a Kid to Fish). Ms. Blobaum stated that Teach a Kid to Fish and its associated programs, will be merged with Children's Hospital. As a result, sustainability has been achieved. Ms. Seibel noted that Teach a Kid to Fish staff have indicated that they will continue to seek funding from CHE. Mr. Beckius noted that the news about Children's Hospital was not provided until the end of the site visit and there was not an opportunity to determine what this shift means for the organization moving forward. Ms. Seibel stated that she will continue to have conversations with the organization in the coming months as the transition takes place.
 3. "Healthy Lincoln and Streets Alive" (Partnership for a Healthy Lincoln). Mr. Beckius stated that it was an informational meeting, especially in terms of the future of the organization and continuing relationship with CHE. Further discussions will be held to determine "next steps."

- D. Other. Ms. Mestre-Roberts noted that there are three site visits confirmed at the Good Neighbor Community Center, Fresh Start, and Community Action Partnership. Seven more site visits are being scheduled. She congratulated the CHE staff on the successful Applicant Workshops.

Ms. Halstead informed the Trustees that the Lincoln Community Foundation has convened a group to discuss collective impact funding. It is hoped that there will be more coordination around significant funding opportunities, especially in the areas of quicker response, coordination and availability of matching funds.

Ms. Schimek left the meeting at 2:02 p.m.

6. Administration Committee.

A. Annual Meeting Update

- a. Horizon Award. Ms. Blobaum summarized the criteria for the Horizon Award. She stated that the Administration Committee recommends that the award be presented to the Lincoln Police Department for its the collaboration with the R.E.A.L. Program.
- b. Closing the Gap Award. Ms. Blobaum summarized the criteria for the Closing the Gap Award. She stated that the Administration Committee recommends that the award be presented to the Malone Center for their significant efforts in improving health and wellness.
- c. Michael J. Tavlin Leadership Award. Ms. Blobaum noted that CHE received 19 nominations for this award. She stated that the Administration Committee recommends that this award be presented to Eric Dinger, board member, Matt Talbot Kitchen & Outreach.

Ms. Blobaum made a motion to approve all three awards. Ms. Moore seconded the motion. **Vote:** Yes (11) Beckius, Blobaum, Burt, Herz, Halstead, Mestre-Roberts, Moore, Russel, Soto, Udell, Wilson. No (0). Abstain (0).

- B. Other. Ms. White shared information about the Annual Meeting PechaKucha presentation. She noted that five of the six presenters have been confirmed. Two speaker interviews have already been held.

Ms. Moore left at 2:05 p.m.

- ## **7. Public Visibility/Correspondence/Other.**
- Dr. Wilson noted items of interest in the Board packet. Ms. Seibel thanked all Trustees who attended the Bridges out of Poverty conversation. She pointed out that CHE recently funding a new “poverty simulation” tool for Leadership Lincoln. She also noted that she attended groundbreaking for the new Boys and Girls Club

Center. Ms. Seibel updated the Trustees on the “Expanded” Hours grant that the Lincoln-Lancaster County Health Department. Mr. Soto shared an update about Southeast Community College’s vision for expanded and renovated education in Southeast Nebraska.

- 8. Adjourn.** With no further business, the business portion of the meeting was adjourned at 2:15 pm.