

C o m m u n i t y   H e a l t h



E n d o w m e n t   o f   L i n c o l n

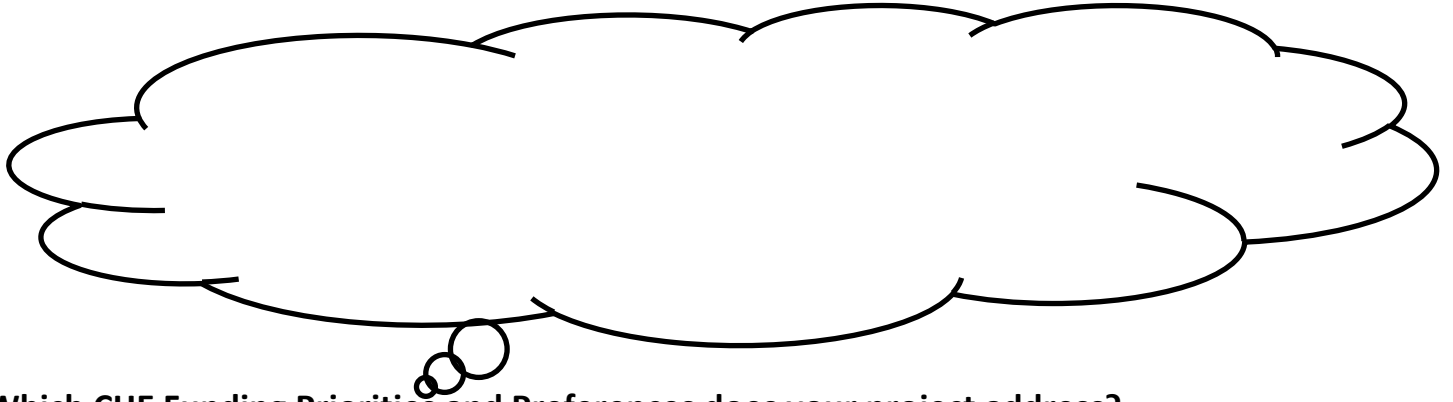
# **2019**

# **Applicant Information**

*October 2018*

## Notes

# What's Your Idea?



**Which CHE Funding Priorities and Preferences does your project address?**

**What evidence or data demonstrates the need for your project in Lincoln and Lancaster County? Where might you find data to support the need?** *(Funding Preference, Project Description Question)*

**What specific activities will happen during your project to address the need?** *(Project Description Question)*

**How will people in Lincoln be healthier because of this project? What does success look like?**  
*(Healthier Community & Outcomes Question)*

**How will you measure success? How will you track progress?**  
*(Healthier Community & Outcomes Question)*

**Who else might be able to help you with this project? Does anyone in Lincoln have a similar interest or focus or serve a similar population? Can you work together?** *(Funding Preference, Partnerships & Sustainability Question)*

**How will you sustain your project if you need funding beyond a CHE grant?** *(Partnerships & Sustainability Question)*

# 2019 Funding Calendar

## Spring 2019 Grant Cycle

Week of October 15, 2018	Stage I Applicant Workshops
January 11, 2019, <b>12 noon</b>	Stage I Applications Due
March 1, 2019	Invitations Extended to Submit Stage II Applications
March 7, 2019, 1 p.m.	Stage II Applicant Workshop <i>(By invitation only)</i>
April 5, 2019, <b>12 noon</b>	Stage II Applications Due
May 24, 2019	Grantees Notified
July 1, 2019	Grant Period Begins; Funds Available

## Fall 2019 Grant Cycle

Week of April 8, 2019	Stage I Applicant Workshops <i>(Tentative - check website for details.)</i>
June 7, 2019, <b>12 noon</b>	Stage I Applications Due
By July 13, 2019	Invitations Extended to Submit Stage II Applications
Week of July 15	Stage II Applicant Workshop <i>(By invitation only. Date to be confirmed.)</i>
August 30, 2019, <b>12 noon</b>	Stage II Applications Due
October 25, 2019	Grantees Notified
January 1, 2020	Grant Period Begins – Funds Available

## Eligible to Apply

- 501(c)3 organizations
- Government and public agencies
- Dollar-for-dollar matching funds for capital projects

## Not Eligible to Apply

- Individuals through direct financial contributions
- Projects outside Lincoln and surrounding area
- Laboratory or clinical research
- Non tax-exempt organizations
- Endowments
- Fundraising efforts
- Lobbying
- Debt reduction

## Funding Categories

### Targeted

- Must address one or more funding priorities
- Program support, operational support, and matching funds for equipment and capital construction/renovation are eligible
- Up to three years of support
- Any amount

### Spark!

- Must address one or more funding priorities
- Ignite, test, take a risk, innovate, transform
- One-time, one-year, non-renewable
- Up to \$20,000

# Funding Priorities and Preferences

## Priorities

CHE has three funding priority areas for 2019. By inviting applications that address these priorities, CHE strives to tackle recognized community challenges, create lasting impact, and make Lincoln the healthiest community in the nation.

### Health Innovation

- Helping adults and children stay healthy outside of a clinical setting
- Embracing bold ideas and community-based solutions that enhance traditional models of health care and/or behavioral health care

### Early Childhood Investments

- Reducing or eliminating childhood toxic stress
- Reducing childhood obesity
- Improving maternal health and birth outcomes

### Prevention

- Fostering healthy behaviors that lead to improved health outcomes

## Preferences

Grant requests in the three priority areas have an improved chance of success when certain factors are also addressed. While including these factors in a grant application does not guarantee funding from CHE, applicants are encouraged to consider the following Funding Preferences whenever possible:

### Cross-Sector Collaboration

- The application creates intentional linkages between cross-sector partners in areas such as health, housing, neighborhoods, finance/banking, economic development, education, and others.

### Impact on Poverty

- The application recognizes the role poverty plays in causing or addressing a community issue.

### Evidence-Based Models

- The application uses evidence-based models or proven approaches to inform program design and delivery.

### Use of Local Data

- The application uses local data to inform the need, target group, or geographic area to be addressed.

## Places to Look for Data

- Inside your organization: Google Maps, My Maps, <https://www.google.com/maps/about/mymaps/>
- CHE's Place Matters project: [www.chelincoln.org/placematters](http://www.chelincoln.org/placematters)
- City of Lincoln Open Data and Performance Management Portal: [www.opendata.lincoln.ne.gov](http://www.opendata.lincoln.ne.gov)
- Lincoln-Lancaster County Health Department, Health Promotion, Data, and Evaluation: <http://lincoln.ne.gov/city/health/pde/>
- Lincoln Public Schools: [lps.org](http://lps.org) → Departments → Instruction → Assessment & Evaluation → Statistics and Evaluations → Annual Statistical Handbook, <https://home.lps.org/assessment/77-2/>
- City Health Dashboard, <https://www.cityhealthdashboard.com/>
- Lincoln Vital Signs: [www.lincolnvitalsigns.org](http://www.lincolnvitalsigns.org)
- Nebraska Department of Education: [www.drs.education.ne.gov](http://www.drs.education.ne.gov)
- Nebraska Department of Health & Human Services: [www.dhhs.ne.gov](http://www.dhhs.ne.gov)
- Kids Count Data Center: <http://datacenter.kidscount.org>
- Voices for Children: <http://voicesforchildren.com>
- Community Commons: [www.communitycommons.org](http://www.communitycommons.org)
- U.S. Census Bureau: <https://factfinder.census.gov/>
- American Community Survey: <https://www.census.gov/programs-surveys/acs.html>

# What Goes in My Stage I Application

## Application Questions

The following questions are on the the CHE Stage I (LOI) application. The number in parentheses is the number of characters allowed for each answer.

- Project Name (100)
- Project Summary (350)
- Total Request from CHE (20)  
*For Targeted Applications Only:*
  - Amount Requested Year 1
  - Amount Requested Year 2
  - Amount Requested Year 3
- Total Project Cost (20)
- Funding Priority (Check boxes - select all that apply)
- Funding Preferences (Check boxes – select all that apply)
- Project Description (2500) – Clearly describe how your project addresses one or more of the funding priorities and why you believe this is the best or most innovative approach. Be sure you know your target population. Include Lincoln-specific data (demographics, health status, poverty rate) and, if applicable, geographic target area (census tracts(s), block groups(s), neighborhood(s)).
- Healthier Community and Outcomes (1500) – How will Lincoln be healthier if this project is funded? How will you monitor, measure, and evaluate the outcomes of the project and the impact on the target population?
- Partnerships and Sustainability (1500) – What other groups or organizations will be involved in the project? If the project is funded, describe how you will continue the project when CHE funding ends.
- Stage I Budget (Excel template downloadable from online application)
- Budget Explanation (500) –Are there budget items that need explanation? Explain any discrepancy between the Revenue and Expense budgets.



# Best Practices for Healthy Living Grant Applications

If you are seeking funding for wellness and fitness programs, you must address the following best practices in your application. Use the narrative portions of the grant application and, in Stage II, the work plan to describe how the proposed program and your organization will incorporate these practices.

- **Connection to Participant Priorities**
  - How does the project relate to the current life situation of the proposed participants?  
How have you measured the interest of proposed participants?
- **Plan to Attract Participants**
  - How will you attract or encourage individuals to participate?
- **Sense of Community Among Participants**
  - How will the participants develop a sense of community and accountability with one another and the project leaders?
- **Behavior Change**
  - What elements in the project will go beyond exposure and education and support long-term change in habits and behaviors?
- **Objective Assessment of Real Health Outcomes**
  - How will participants be assessed before, during and after the project?
- **Focus on Long-Term Results**
  - Describe how this healthy living project fits with other programs and services offered by your organization.
- **Demonstrated Commitment to the Wellness of Your Organization's Staff**
  - What healthy living or wellness programs and services does your organization currently offer to staff?
- **Demonstrated Commitment to Wellness Programming by Organizational Leadership**
  - The signature of your organization's leader on the application verifies that your President, CEO, or Executive Director and Board are committed to healthy living programs and services.

# Budget Forms

CHE's budget forms allow you to clearly identify sources of support and revenue. Support/Revenue and Expenses are on separate tabs on the budget form you will download from the online application. Please be sure to complete both tabs for each year of funding requested in your application. The Stage I application requires a less detailed budget than the Stage II application. Make sure to download the appropriate template from the online application form.

## Stage I Support/Revenue Budget Form

	A	B	C	D	E	F
1	<b>Agency Name:</b>		Type Agency Name Here			
2						
3	<b>Project Name:</b>		Type Project Name Here			
4						
5	<b>Stage I</b>				<b>New Column</b>	
6	<b>Year One Budget</b>					
7	<b>SUPPORT/ REVENUE</b>			<b>Requested from CHE</b>	<b>Other Support/Revenue</b>	<b>Total Support/Revenue</b>
8	<b>Amount requested from CHE</b>			\$0		\$0
9						
10	<b>Cash Committed from Other Sources</b>				\$0	\$0
11	(Identify source(s) on separate lines below)					
12					\$0	\$0
13					\$0	\$0
14					\$0	\$0
15	<b>Cash Anticipated from Other Sources</b>					
16	(Identify source(s) on separate lines below)					
17					\$0	\$0
18					\$0	\$0
19					\$0	\$0
20	<b>Project-Related Income/Revenue</b>					
21	(Identify source(s) on separate lines below)					
22					\$0	\$0
23					\$0	\$0
24					\$0	\$0
25	<b>Project-Related In-Kind Support</b>					
26	(Identify source(s) on separate lines below)					
27					\$0	\$0
28					\$0	\$0
29					\$0	\$0
30	<b>Other Support</b>					
31	(Identify source(s) on separate lines below)					
32					\$0	\$0
33					\$0	\$0
34					\$0	\$0
35	<b>Total</b>			\$0	\$0	\$0
36	Click on Expenses Tab to complete your proposed budget.					
37						
38						
39						
40						
41						
42						
43						
44						

Complete two tabs for each year.

YR 1 Support/Revenue Yr 1 Expenses Yr 2 Support/Revenue YR 2 Expenses YR 3 Support/Revenue

## Stage I Expense Budget Form

Agency Name:	Type Agency Name Here			
Project Name:	Type Project Name Here			
Stage I			New Column	
Year One Budget				

EXPENSES	FTE	Requested from CHE	Other Support /Revenue	Total Expenses
<b>Personnel</b>				
Salaries (list positions and FTE)				
		\$0	\$0	\$0
		\$0	\$0	\$0
		\$0	\$0	\$0
		\$0	\$0	\$0
Payroll Taxes/Benefits (specify)				
		\$0	\$0	\$0
		\$0	\$0	\$0
		\$0	\$0	\$0
		\$0	\$0	\$0
Subtotal Personnel		\$0	\$0	\$0
<b>Operating</b>				
Office Operations		\$0	\$0	\$0
(Telephone, postage, office supplies/equipment, printing, mileage)				
Training & Education		\$0	\$0	\$0
(Professional development, travel, educational materials)				
Medical Supplies		\$0	\$0	\$0
Equipment		\$0	\$0	\$0
(Equipment, technology)				
Facility		\$0	\$0	\$0
(Rent/Utilities)				
Facility Improvement				
Construction		\$0	\$0	\$0
Facility-Related Equipment		\$0	\$0	\$0
Professional Services (Architect, etc.)		\$0	\$0	\$0
Other (Identify)				
		\$0	\$0	\$0
		\$0	\$0	\$0
		\$0	\$0	\$0
Subtotal Operating		\$0	\$0	\$0
<b>Subtotal Expenses*</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Indirect</b> (Not to exceed 10% of subtotal expenses requested from CHE)*		<b>\$0</b>		<b>\$0</b>
<b>Total Expenses</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>DIFFERENCE</b>				
TOTAL SUPPORT/REVENUE		\$0	\$0	\$0
(TOTAL EXPENSES)		\$0	\$0	\$0
DIFFERENCE		\$0	\$0	\$0

## Frequently Asked Budget Questions

### **Do you want to see the total project cost or just the funding we are requesting from CHE?**

The application and budget forms provide places for you to show the total project cost and the funding you are requesting from CHE. Please include both.

### **Should we count in-kind contributions in the total project cost?**

Yes. Include equipment, supplies, staffing, rent, volunteers or other non-monetary support that is a direct benefit to the project. In-kind contributions can be provided by the applicant or project partners. In-kind contributions cover costs that are necessary for the project to happen.

### **How do we show in-kind contributions?**

The budget templates for both Stage I and II applications include a column for in-kind contributions. In Stage II, if resources – in-kind or otherwise – are being provided by project partners, make sure you include a letter of commitment from the partner organization(s).

### **Does CHE fund operating costs?**

Yes.

### **Does CHE fund indirect costs?**

Yes. CHE considers indirect costs to be costs associated with administrative overhead, fiscal/accounting services, and other general, operational and agency support that are not readily assignable to a specific project or program. The amount you request for indirect costs should not exceed 10% of your total request from CHE.

### **Does CHE require matching funds?**

CHE requires a match for capital, renovation or equipment grants. A match is not required for Spark! grants. Cash or donated goods or services contributed by a third party count as matching funds. General operating funds or in-kind contributions by the applicant do NOT count as matching funds. Donated goods and services received prior to the grant period may be considered match if the goods and services are fully dedicated to the project.

## Application Process

CHE uses an online application for all applications. The application form is accessible on the CHE website here: [http://www.chelincn.org/grant\\_program/ready\\_to\\_apply.html](http://www.chelincn.org/grant_program/ready_to_apply.html). CHE recommends that you compose your application in a word processing document and copy and paste into the online application. Please be aware that character counts can vary between programs; you may need to edit the application after you paste the information into the online form.

CHE uses a two-stage application process. Stage I (LOI) is a short application that will give CHE a good understanding of the proposed project and the difference you hope to make through the project without requiring a full application. Stage II is open to invited applicants only and requires a full application, work plan, detailed budget and supporting documents.

# Practical Approaches to Writing a CHE Grant

*by Kim Hachiya*

## Six Big Ideas for Grant Writing Success

1. Read all the directions.
  - a. Ask questions if you don't understand or need more information.
  - b. Look for key phrases, etc., that CHE is highlighting.
2. Collect all the data CHE requests; learn how to do research using the internet and other research techniques. Use keywords, phrases, and follow suggested links. The good people at the public library can be very helpful.
3. Answer the questions that are asked.
4. Draw bright and solid connections between your agency and the items the grantmaker requests. No need to be subtle. Be positive, active, and affirmative.
5. Write in active voice; edit ruthlessly; remember that spelling and grammar matter. Mistakes indicate sloppy thinking or that you really didn't care enough to sweat the details. It can push an "on the bubble" applicant into the "no" category.
6. Meet the deadlines. Noon does not mean 12:01. Grantmakers looking for ways to eliminate applications see late applicants as low-hanging fruit. And, it's an issue of fairness. If everyone else played by the rules, so should you.

## Six More Ideas

1. Talk through your application out loud with another person; write down the ideas. Then use those as the outline for writing.
2. When citing sources from the web, convert long URLs into short URLs with either [tinyurl.com](http://tinyurl.com) or [bitly.com](http://bitly.com).
3. Avoid your industry's jargon.
4. Have someone less familiar with your agency read your drafts to spot holes or inconsistencies that you missed due to your insider knowledge.
5. Have someone else proofread your document to catch spelling, grammar, etc. Do not rely solely on spellcheck/grammar check for this.
6. To save characters when doing an application that is character limited, use just one space after a period. Delete words like very or really. Use numerals instead of spelling out numbers.

### Contact Information:

Kim Hachiya

[kim.hachiya@gmail.com](mailto:kim.hachiya@gmail.com)

(402) 421-9588 (preferred)

(402) 570-9931 (alternate)

## We're Here to Help!

CHE staff want to answer questions about the funding priorities and preferences and the application process. Additional information is also available on the CHE website, [www.chelincoln.org](http://www.chelincoln.org).

### **CHE Staff**

Lori Seibel, President/CEO  
[Lori.Seibel@chelincoln.org](mailto:Lori.Seibel@chelincoln.org)

Marcia White, Program Manager  
[Marcia.White@chelincoln.org](mailto:Marcia.White@chelincoln.org)

Jodi Loos, Office Manager  
[Jodi.Loos@chelincoln.org](mailto:Jodi.Loos@chelincoln.org)

### **Contact Us**

Community Health Endowment  
250 No. 21st Street, Suite 2  
Lincoln, NE 68503  
P: 402-436-5516    F: 402-436-4128  
[www.chelincoln.org](http://www.chelincoln.org)  
[@che\\_lincoln](http://www.facebook.com/chelincoln)



**During introductions,  
we'll ask you to tell a  
six-word story describing  
your project idea.**

**Here are some examples  
of six-word stories  
describing grants  
funded by CHE.**



Bryan  Health



**Healthy kids  
eat more fruit.**



**Parenting education =  
healthier, happier kids  
& families**



**Supporting moms'  
mental health  
helps babies.**



**Making healthy  
food accessible  
to everyone.**



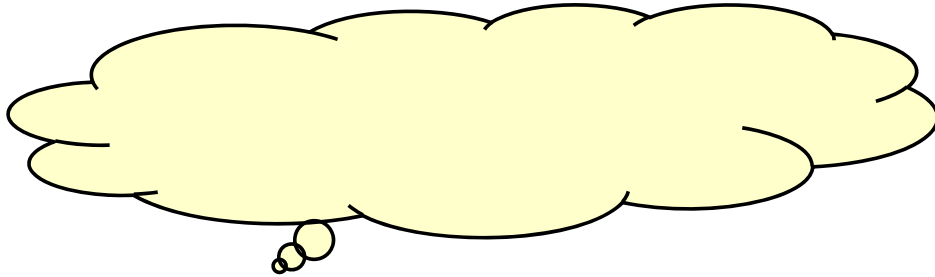
**Immigrants &  
refugees  
need mental  
health care.**



**Peers + police =  
better mental health,  
safer community**



## **What's Your Idea?**



***Fill out this part of the yellow worksheet with your six-word idea.***



**[facebook.com/chelincoln](https://facebook.com/chelincoln)**

***Check in while you're here!***

# Follow us on Twitter



## @che\_lincoln

It's easy to join our mailing list!

Just send your email address  
by text message:

Text

**CHELINCOLN**

to **22828** to get started.



Message and data rates may apply.

C o m m u n i t y   H e a l t h



E n d o w m e n t   o f   L i n c o l n

## Spring 2019 Applicant Workshop

October 2018

HEALTH

20

20

*Celebrating 20 years  
of making Lincoln  
a healthy community*

## Funding Budget

### Spring 2019 Grant Cycle

- 2018-19 Grant Budget – \$2 million
- \$1.5 million in previous obligations  
(includes pending Fall 2018 applications)
- Up to \$500,000 for new grants  
in Spring 2019

## Funding Calendar – Spring 2019

Activity	Due Date
Stage I Proposals Due	January 11, 2019, <b>12 noon</b>
Invitation to Stage II	by March 1, 2019
Stage II Applicant Workshop	Thursday, March 7, 2019, 1 p.m. (by invitation)
Stage II Proposals Due	April 5, 2019, <b>12 noon</b>
Grantees Notified	by May 24, 2019
Grant Period Begins/Funds Available	July 1, 2019

## What Does CHE Fund?

**Eligible**



## Funding Categories

**Targeted**



**Spark!**







## Funding Priorities

### Health Innovation

- Helping adults and children stay healthy outside of a clinical setting.
- Embracing bold ideas and community-based solutions that enhance traditional models of health care and behavioral health care.

## Funding Priorities

### Early Childhood Investments

- Reducing or eliminating childhood toxic stress
- Reducing childhood obesity
- Improved maternal health and birth outcomes

## Funding Priorities

### Prevention

- Fostering healthy behaviors that lead to improved health outcomes.

## Funding Preferences

### **Cross-Sector Collaboration**

Intentional linkages between cross-sector partners such as health, housing, neighborhoods, finance/banking, economic development, ...

## Funding Preferences

### **Impact of Poverty**

Recognizes the role poverty plays in causing or addressing a community issue.

## Funding Preferences

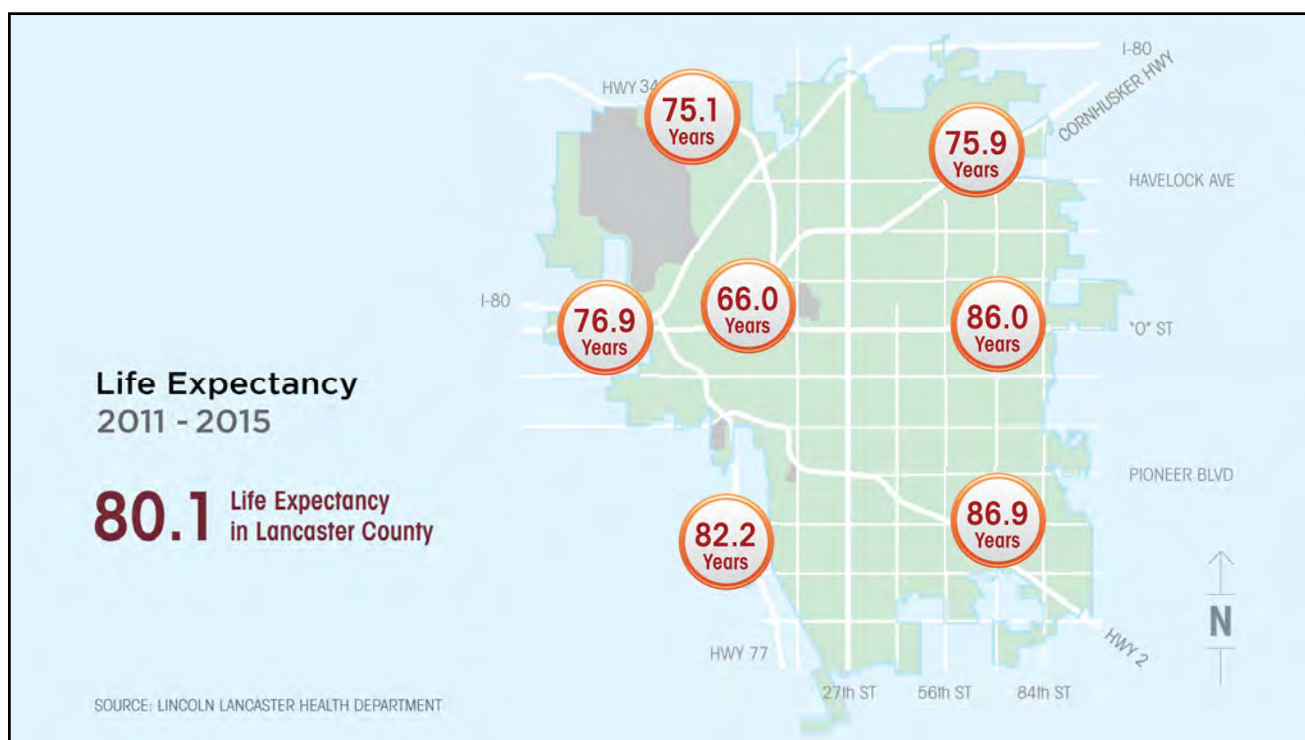
### **Evidence-based Models**

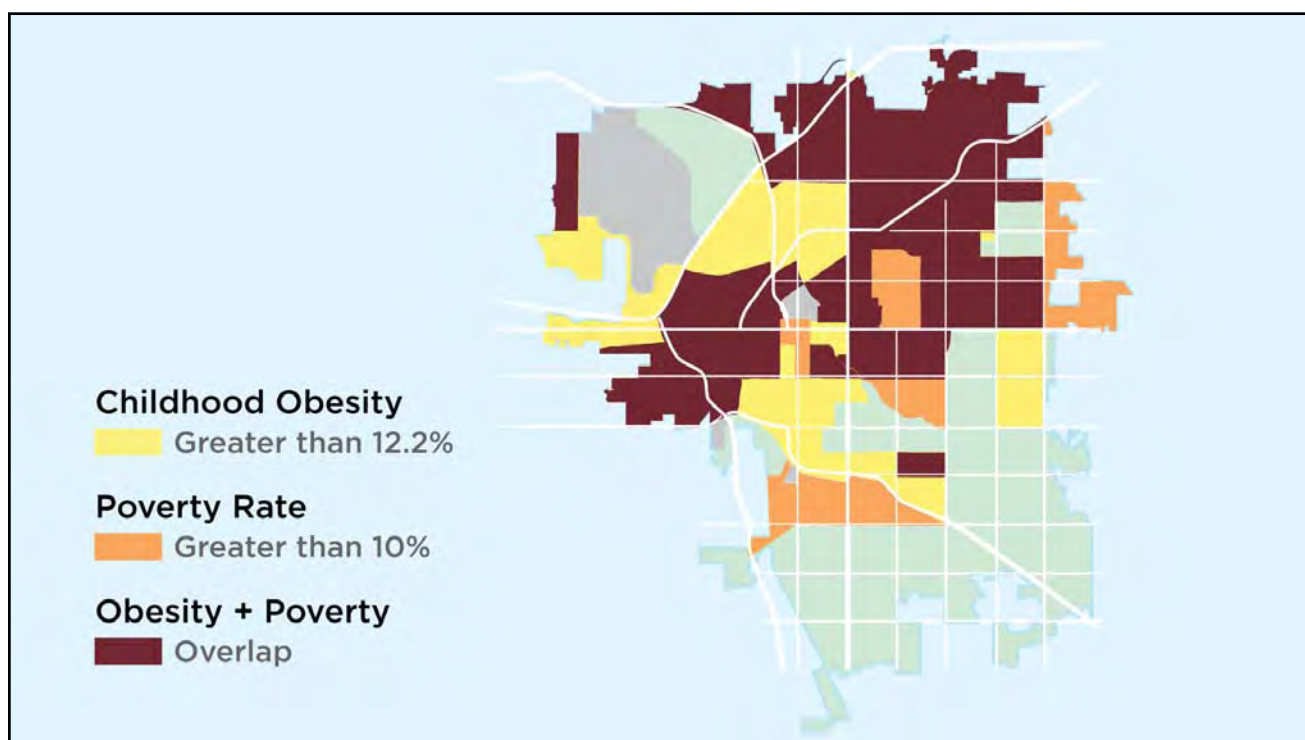
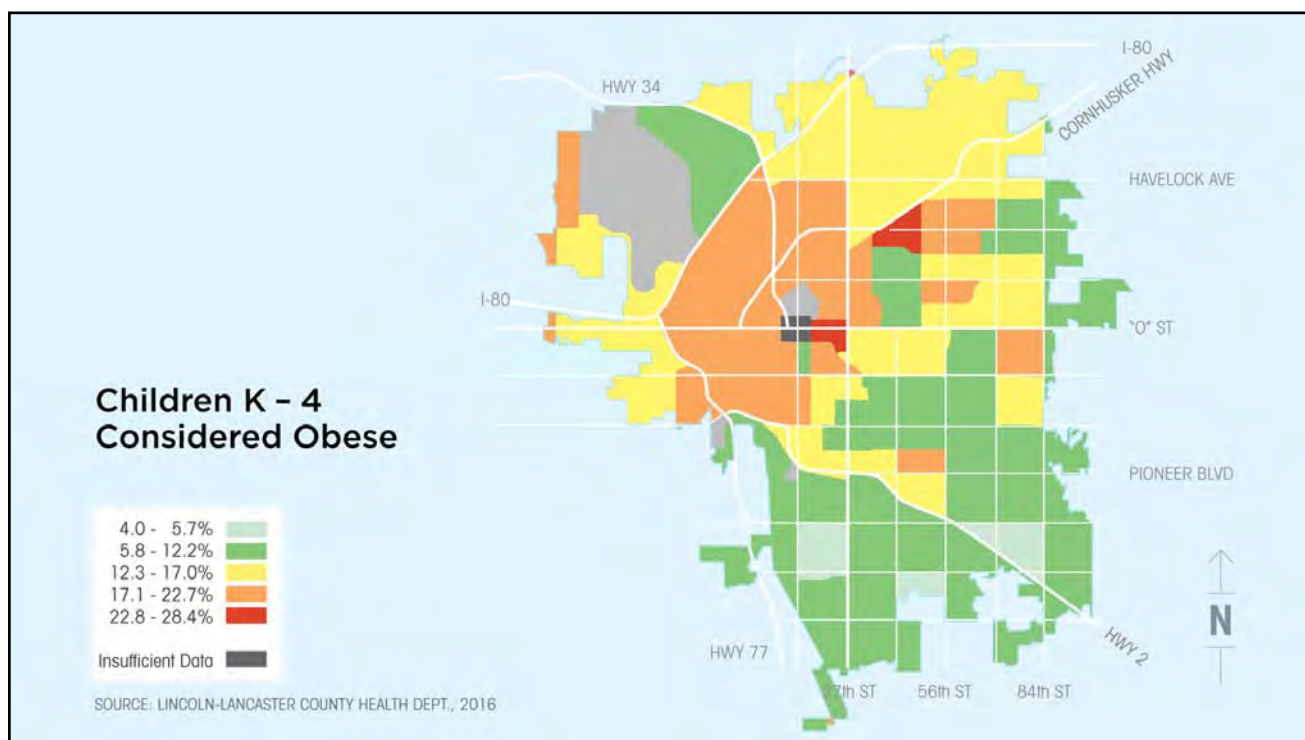
Uses evidence-based models or proven approaches to inform program design and delivery.

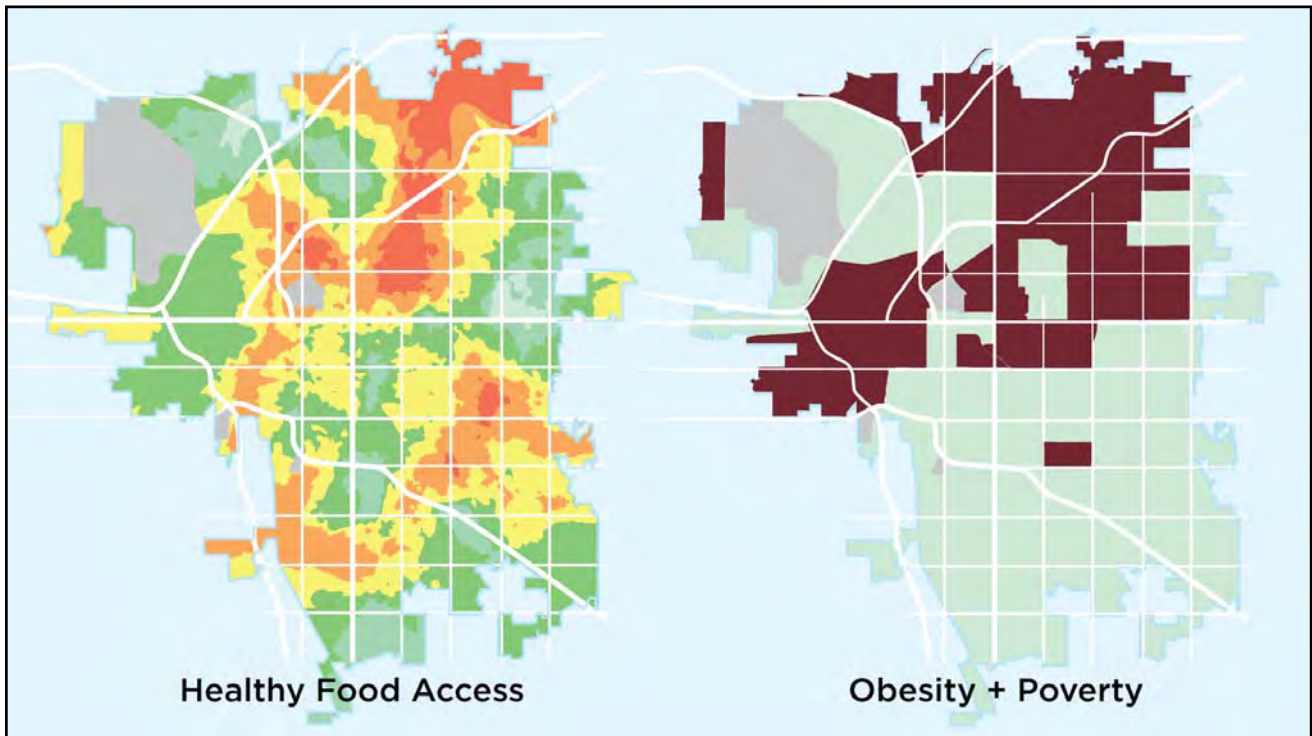
## Funding Preferences

### **Use of Local Data**

Uses local data to inform the need, target group, or geographic area to be addressed.







**Where can I find local data?**





Google Maps

MY MAPS

Create and share custom maps with Google My Maps.

GET STARTED

<https://www.google.com/maps/about/mymaps/>

A hand holding a smartphone. The screen shows a map with numerous colorful circular markers (red, green, blue, yellow, etc.) placed on a street map. The background is a blurred image of a person's face.





Community Health Endowment of Lincoln

[ABOUT US](#) • [GRANT PROGRAM](#) • [PLACE MATTERS](#) • [NEWS, EVENTS & RESOURCES](#)

## PLACE MATTERS

[INFORMATION](#)  
[INTERACTIVE MAPS](#)

### ACCESS THE MAPS

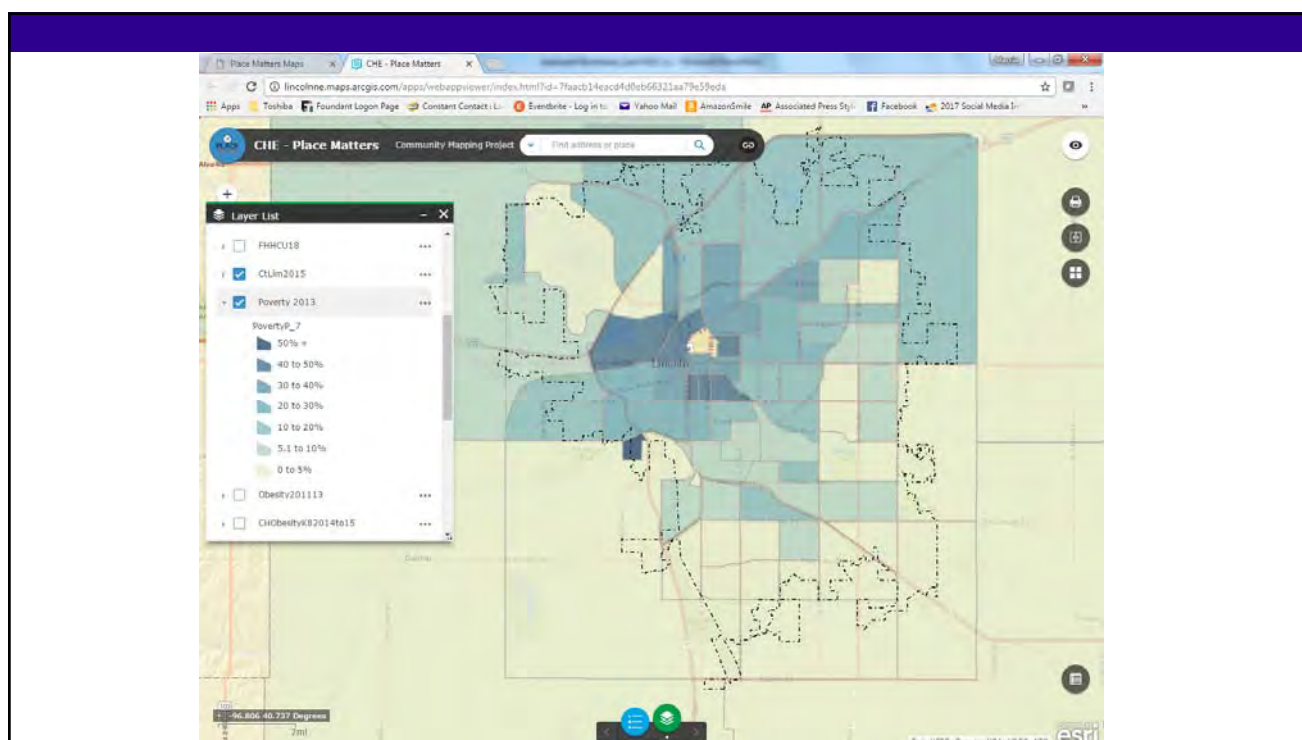


Many of the maps used in the Place Matters Community Mapping Project are available online at this [interactive website](#). You can select different factors, see how factors relate to each other, and find information about specific neighborhoods and census tracts.

Download instructions on how to use the online maps [here](#).

Access the maps [here](#).

# chelincoln.org/placematters



City of Lincoln, Nebraska

search for Data

Data Categories

- ENVIRONMENT
- BOUNDARIES
- ECONOMY
- PUBLIC SAFETY
- GOVERNMENT
- HEALTH
- NEIGHBORHOODS
- TRANSPORTATION

[opendata.lincoln.ne.gov](http://opendata.lincoln.ne.gov)

City Agencies MyDataLink Search Health Data

CITY OF LINCOLN, NEBRASKA Health Promotion, Data & Evaluation

Vital Statistics

Vital Stats Home Birth Data Death Data Health Promotion, Data & Evaluation Home

Vital Statistics: Birth Data Lancaster County 2017

Select Year 2017

Total Number of Births Lancaster County 2017		Gender Lancaster County 2017		Births to Teen Mothers Lancaster County 2017		Low Birth Weight Births Lancaster County 2017	
3,925		Male: 2,040	Female: 1,885	Teen Mom: 4.2%	Not a Teen: 95.8%	Yes: 7.6%	No: 92.4%

Birth Rate Lancaster County

Births by Race and Ethnicity Lancaster County 2017


Births by Age Group of Mother Lancaster County 2017

Low Birth Weight Lancaster County 2017

Marital Status Lancaster County 2017

10+ Prenatal Visits Lancaster County 2017

<http://lincoln.ne.gov/city/health/pde/>



[About](#)
[Schools](#)
[Departments](#)
[News](#)
[Staff](#)
[Parents](#)

## Assessment and Evaluation

[About](#)
[District Common Assessments](#)
[GDE](#)
[State Testing](#)
[Other Standardized Tests](#)
[Statistics and Evaluations](#)
[Surveys](#)

### Annual Statistical Handbook

The Annual Statistical Handbook contains basic statistical information about Lincoln Public Schools. It is intended to provide the user with current information about public education in the community of Lincoln, Nebraska. The report is divided into four sections, each focusing on an important part of the educational enterprise. Beginning with the 2010-11 handbook, each section is printed separately. The sections in the Statistical Handbook are as follows:

- **Student:** Information about students in the district
- **Personnel:** Information about employees of the district
- **Facilities:** Information about facilities operated by the Lincoln Public Schools
- **Finance:** Information summarizing the financial status of the district

Use the links to access current and historic volumes of the handbook.

#### 2017-18 Annual Statistical Handbook

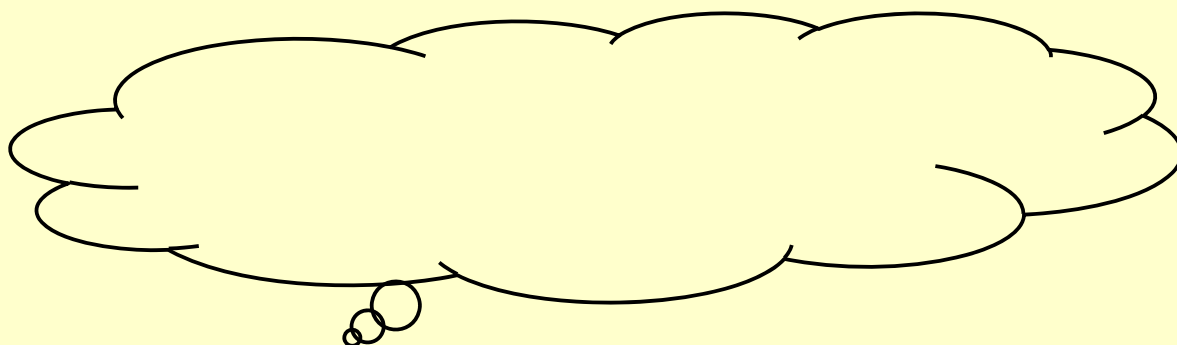
- [Student Section](#)
- [Personnel Section](#)
- [Facilities Section](#)
- [Finance Section](#)
- [Supplement](#)

#### 2016-17 Annual Statistical Handbook

- [Student Section](#)
- [Personnel Section](#)
- [Facilities Section](#)
- [Finance Section](#)

<https://home.lps.org/assessment/77-2/>

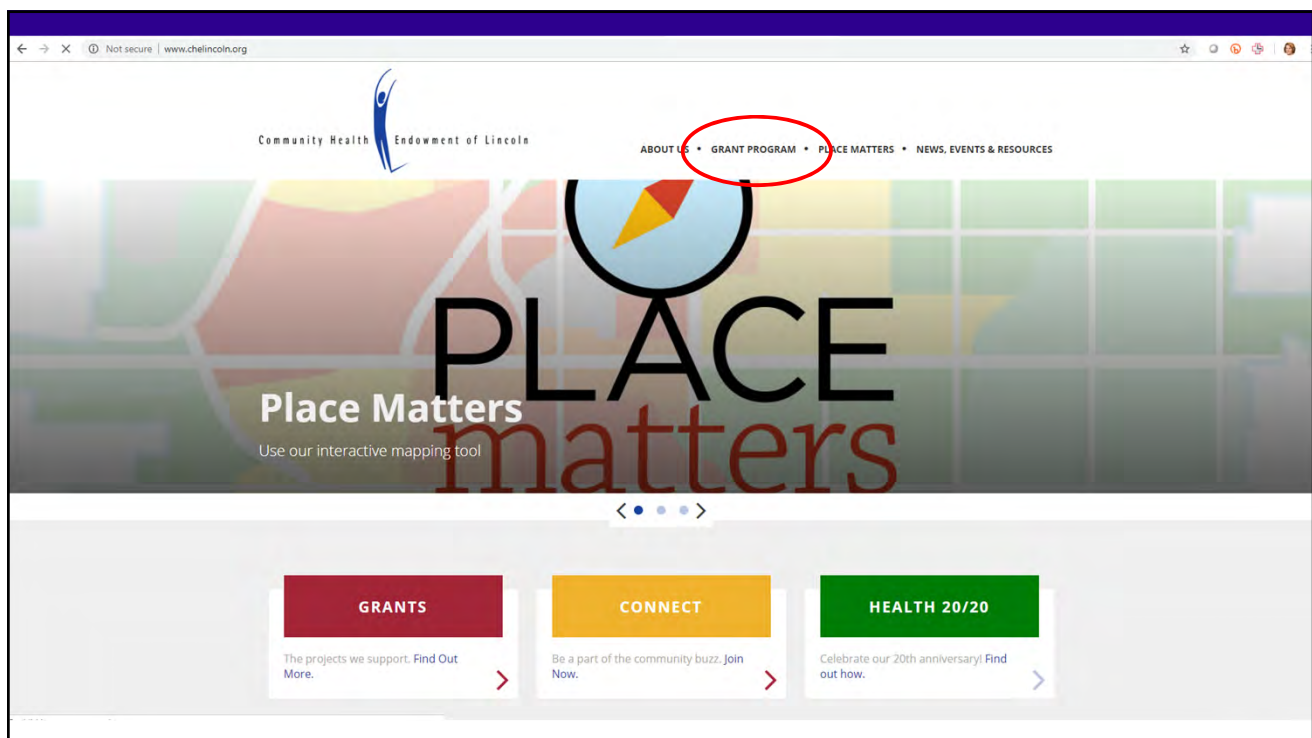
# What's Your Idea?




What Goes in My Application?

## Budget Forms

- Separate tabs/worksheets
  - Support/Revenue
  - Expenses
- Sample forms





Community Health Endowment of Lincoln

ABOUT US • GRANT PROGRAM • PLACE MATTERS • NEWS, EVENTS & RESOURCES

## GRANT PROGRAM

- OVERVIEW
- WHAT & WHO WE FUND
- FUNDING TIMELINE
- CURRENT FUNDING PRIORITIES
- FAQS
- GLOSSARY OF TERMS
- READY TO APPLY?**
- FOR CURRENT GRANTEEES


### QUICK TIPS FOR APPLYING

CHE uses an online application system for all grant applications. Please note:

- Your login is your email address.
- We recommend you compose your application in a word processing document and copy and paste the text into the online application. Be aware that character counts can vary between programs. You may need to edit the application after you paste the information into the online form. Google Chrome and Mozilla Firefox will spell-check as you place text into the application.
- The application system auto-saves approximately every 10 minutes. We suggest you save more often.
- If you are inactive in the system for more than 40 minutes, you will be automatically logged off.
- You will need your login and password to access your application(s) in the future, so be sure to keep that information. If you would like to change your login and password at anytime, you may do so by following the prompts.
- Refer to the **funding timeline** for important dates related to the application process.
- Contact CHE staff with questions at 402-436-5516.

Ready to begin? [Click here](#) to access the online system and start the application process.

- 2018 Applicant Information**  
Click on the link to download the handout and slides from the April 2018 applicant workshops. This information applies to the Fall 2018 grant cycle and focuses on the Stage I application.



Community Health Endowment of Lincoln

## Logon Page

Email Address\*

Password\*

[Log On](#) [Create New Account](#)

[Forgot your Password?](#)

**Welcome to the Community Health Endowment Online Grant portal!**

**New Users:** Please "Create New Account" to complete the registration process and create your login credentials.

**Existing Users:** Please enter your credentials and log on. If you forgot your password, please use the "Forgot your Password" link to reset your password.

**Not Sure?** If you think that you or someone at your organization has already registered in the system, do not create a new account. Please contact our Grant Administrator at [Jodi.Loos@chelincoln.org](mailto:Jodi.Loos@chelincoln.org) to receive your user name and password.

**Applicant Facing Tutorial**  
The Applicant Facing Tutorial will walk you through the Log On and Application Processes.  
To view the video tutorial, [click here](#).



How Do I Apply?

## Online Application Tips

- Established users - use original account
- Uploaded documents become links
- Bookmark the GLM Logon page
- Save often
- Compose in Word, copy & paste into online form
- Use Google Chrome 14 or higher, Firefox 9 or Safari 4 or higher

## Practical Approaches to Writing a CHE Grant

*Kim Hachiya*

# Give yourself enough time.

RUBES®

By Leigh Rubin



Copyright ©2007 Creators Syndicate, Inc.

# Read all the directions.



*"This is why you read the instructions."*

**Answer the  
questions  
that are  
asked.**

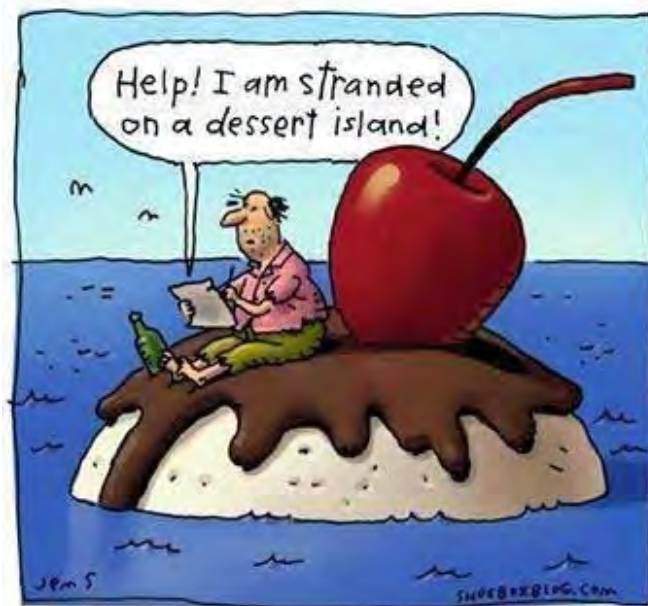


**Connect  
the dots.**





**Spelling  
and  
grammar  
matter.**



## **Remember:**

- Stage I Applications due by **NOON**, Friday, January 11, 2019
- Give yourself enough time to have someone else read and proof
- We're here to help

## Contact Us

Community Health Endowment  
250 No. 21<sup>st</sup> Street, Suite 2  
Lincoln, NE 68503  
402-436-5516  
[www.chelincoln.org](http://www.chelincoln.org)

Lori Seibel, President/CEO  
[Lori.Seibel@chelincoln.org](mailto:Lori.Seibel@chelincoln.org)

Marcia White, Program Manager  
[Marcia.White@chelincoln.org](mailto:Marcia.White@chelincoln.org)

Jodi Loos, Office Manager  
[Jodi.Loos@chelincoln.org](mailto:Jodi.Loos@chelincoln.org)