

**Community Health Endowment
Board of Trustees Meeting
May 22, 2019
250 N 21st Street**

Minutes

Trustees Present: (11) Kathy Campbell, Don Herz, Dan Marvin, Kim Moore, Marilyn Moore, Kim Russel, DiAnna Schimek, Tom Sullivan, Janice Walker, Derek Vance, and Christa Yoakum.

Trustees Absent: (4) Jose Soto, Shavonna Lausterer, Eric Buchanan, and Rusty Vanneman.

Staff Present: (4) Lori Seibel, Marcia White, Jodi Loos, and Aaliyah Wells.

Welcome: Ms. Campbell called the meeting to order at 1:34 p.m. and welcomed those in attendance.

Approval of the Agenda. Motion: Ms. Campbell requested to add an agenda item, “Ratification of a Funding Committee Appointment” under the Chair’s Report. She also noted that Mr. Herz, and not Mr. Sullivan as noted on the agenda, would be providing the Finance Committee report. Ms. Schimek moved for approval of the agenda as revised. Second by Ms. K. Moore. **Vote:** Yes (11) Yoakum, Vance, Walker, Sullivan, Schimek, Russel, M. Moore, K. Moore, Marvin, Herz, Campbell. No (0). Abstain (0).

Ms. White introduced Aaliyah Wells, a Communications Associate with the Community Health Endowment. Ms. Wells is a student at the University of Nebraska-Lincoln.

1. Approval of the Minutes for April 24, 2019.

Motion: Moved by K. Moore to approve the minutes. Second by Walker. **Vote:** Yes (11) Herz, Campbell, Marvin, K. Moore, M. Moore, Russel, Yoakum, Vance, Walker, Sullivan, Schimek. No (0). Abstain (0).

2. Chairman’s Report.

A. Article: Youth Vaping. Trustees discussed the impact of vaping in the community. They also reviewed legislation currently under consideration at state and federal levels.

B. Other.

Committee Appointment. Ms. Campbell requested a motion to ratify her appointment of Ms. Yoakum to the Funding Committee. **Motion** by Walker to ratify Yoakum’s appointment to the Funding Committee. Second by M. Moore. Yes (10) Campbell, Herz, Marvin, K. Moore, M. Moore Russel, Schimek, Sullivan, Walker, and Vance. No (0). Abstain (1) Yoakum.

3. President's Report.

- A. Monthly Summary. Ms. Seibel stated that a Summary of Activities for April-May 2019 was included in the Board packet and offered to answer any questions.
- B. Mid-Year Review: Reflection Process. Ms. Seibel provided a summary of the Reflection Process to date. She reviewed the themes of 34 reflective conversations and discussion by the Reflection Leadership Group. She noted that the process is at the mid-point. Two remaining stages will be completed by September 25, 2019. A final report will be presented at the September meeting of the Board of Trustees.
- C. Applicant Workshops. Ms. Seibel reviewed evaluations of recent Applicant Workshops. She noted a number of new organizations participating in the workshops. Results of the evaluations were included in the board packet.
- D. Health 20/20 Update. Ms. White stated that Health 20/20 is nearing completion. Two events remain on June 18 and June 25, 2019. She distributed a list of Health 20/20 events and reviewed social media activities. She stated that a final summary of Health 20/20 would be provided at the Board of Trustees meeting on August 28. Ms. Walker commended CHE staff for the success of Health 20/20.
- E. Other. Ms. Seibel stated that a ribbon-cutting ceremony was held for the Healthy Food Access Kitchen. In addition, a groundbreaking ceremony was held for Mourning Hope. She shared that Lincoln Fresh is experiencing great success.

4. Finance Committee.

- A. Treasurers Report as of April 30, 2019. Mr. Herz stated that the April budget reflects 67% of the budget year and noted no concerns. Ms. Campbell acknowledged the Treasurer's Report.
- B. SSGA Performance Report as of April 30, 2019. Mr. Herz noted the ending market value of the CHE fund as of April 30, 2019 was \$63.3 million. He stated that the fund continues to recover from the 4th quarter, 2018. He noted underperformance in the fund as the fund transitions from a 45% to 55% equity portfolio. Mr. Marvin concurred. The transition should be completed by December 31, 2019.
- C. Finance Committee Meeting with SSGA. Mr. Herz noted that the Finance Committee and Advisors met with Mary Guy and Rob Giuliano from SSGA on May 15, 2019. The focus of the meeting was to review CHE performance, the transition to the new mandate, and discuss economic trends and indicators. Ms. Russel asked if SSGA still had the confidence of the Finance Committee. Mr. Herz stated the Committee currently felt comfortable with SSGA. Ms. Seibel stated that all current Committee members are comfortable with SSGA. She added that decisions of the current Finance Committee are consistent with previous Finance Committees.

Mr. Herz explained that the portfolio transition consists of moving the fund from a 45% equity/55% fixed income to 55% equity/45% fixed income. SSGA was given the discretion to move the funds at the best opportunity and began that transition in January 2018. They expect a complete transition in 18-24 months.

Mr. Herz explained that the SSGA portfolio does not include the value of the CHE office. Ms. Campbell noted that she was very impressed with the diligence of the Finance Committee.

D. Other.

5. Funding Committee.

A. Funding Recommendations. Ms. Campbell stated that a very extensive review of grant applications is complete and she thanked the members of the Funding Committee and staff for their work.

Ms. Seibel noted that the Funding Committee began their work with 16 Stage I applications. Following Stage I and Stage II review, the Funding Committee recommends the following projects for Board action.

Ms. Seibel provided a description of the Committee process and an outline of each project for consideration by Trustees. Ms. Campbell requested that Trustees declare their conflicts of interest for the projects under consideration. Mr. Marvin noted a conflict of interest on the City of Lincoln - Lincoln Parks Department application.

Ms. Campbell recommended voting on the following grants as a group.

#	Agency	Project	Funding Committee Recommendation
19.S.126	The BAY Lincoln	All-Access Pass	\$25,000 in Year 1, \$25,000 in Year 2, and \$25,000 in Year 3. Contingency: <ul style="list-style-type: none"> Funding for Years 2 and 3 are contingent on CHE’s review of the applicant’s 2018 audit and financial stability.
19.S.128	Santee Sioux Nation-Society of Care	Enhancing Protective Factors for Native American Youth	\$60,000 in Year 1, \$55,000 in Year 2, and \$50,000 in Year 3. Contingency: <ul style="list-style-type: none"> All revenue associated with this project will be noted on financial reports and used for project sustainability.
19.S.131	Board of Regents of the University of Nebraska for	Healthcare System Navigation for	\$28,861 in Year 1. Contingency:

	the University of Nebraska-Lincoln	Arabic-Speaking Communities	<ul style="list-style-type: none"> CHE's expectation is that there be at least 30 participants in the pilot project, with a goal of at least 20 completions.
19.S.132	Leadership Lincoln	Project A.L.L., Years 13, 14, 15	<p>\$15,000 in Year 1, \$15,000 in Year 2, and \$15,000 in Year 3.</p> <p>Contingency:</p> <ul style="list-style-type: none"> The applicant will meet with CHE to discuss long-term sustainability.

Motion: Moved by Marvin to approve the grants as presented. Second by K. Moore. Yes (11) Yoakum, Vance, Walker, Sullivan, Schimek, Russel, M. Moore, K. Moore, Marvin, Herz, Campbell. No (0). Abstain (0).

Ms. Campbell asked for a motion for the following grant.

#	Agency	Project	Funding Committee Recommendation
19.S.133	City of Lincoln – Parks & Recreation	Schroder Park Improvements	<p>\$45,120 in Year 1.</p> <p>Contingencies:</p> <ul style="list-style-type: none"> CHE funding is designated for a second ½ basketball court (\$10,500) and replacement of the center walkway (\$8,580). Additional CHE funding (\$26,040) is designated for north and south walking loops when all other funding sources have been pursued and exhausted. The Parks & Recreation Department will secure matching funds (\$45,120) for the remaining park improvements. The Parks & Recreation Department will submit a Stage II grant application to CHE.

Motion: Moved by Schimek to approve 19.S.133 City of Lincoln-Parks & Recreation – Schroder Park Improvements. Second by Russel. Yes (10) Campbell, Herz, K. Moore, M. Moore, Russel, Schimek, Sullivan, Walker, Vance, Yoakum. No (0). Abstain (1) Marvin.

Ms. Campbell thanked the Funding Committee and the staff for their time and expertise to the Funding Committee.

B. Extension Requests.

- Ms. White stated that Ms. Seibel approved two contract extension requests under \$10,000. No action is required by Trustees.

Project	Grantee	Total Award	Extension Amount	Extension Length	Reason for Extension
Feet First	City of Lincoln	\$13,360	\$699*	6 months (through 12/31/19)	Lower than expected expenses.
Family Treatment Drug Court Support/Mentor Group	CASA of Lancaster County	\$5,000	\$3,771*	12 months (through 6/30/20)	Peer facilitator position was vacant.

**Exact amount depends on Q4 expenses.*

C. Site Visit Reports,

- a. Stop the Bleed (Bryan Health Foundation). Ms. Walker stated she was impressed with this site visit and followed up by taking the Stop the Bleed class. She noted that they are working to diversify their audience. She also noted a turnover in staff leadership. Mr. Marvin shared a story about how Stop the Bleed techniques were used after a serious accident. Trustees discussed project funding, tourniquet supplies, certified staffing and the need for CPR and Stop the Bleed classes at Lincoln Public Schools. Dr. Moore stated she was very impressed with the site visit as well.
- b. Together We Will Get Through This (Malone Community Center). Dr. Moore stated that she was impressed by the facility and enthusiasm for the project. The Malone Center has developed partnerships with UNL and Community Crops that, according to Dr. Moore, strengthens the overall professionalism of programs and services. Ms. Walker stated staff seemed dynamic and passionate.
- c. Diabetes Support (Lincoln-Lancaster County Health Department). Ms. White stated that CHE funding is used to purchase diabetic testing supplies and equipment. Ms. Walker stated that she was disturbed by how many people leave correctional institutions without diabetic supplies or medications, or the funds to purchase them. Ms. Russel stated that people are now released a one week supply of medication. She added that Clinic with a Heart could fill this gap as well.
- d. Native Medical-Legal Partnership & HELP (Legal Aid). Ms. Schimek stated that this was a great site visit. The most interesting part of the site visit was hearing about specific instances of how legal assistance positively affected medical problems.

D. 2019 Funding Calendar. Ms. Campbell briefly reviewed the 2019 Funding Calendar that was included in the board packet.

E. Other.

- 7. Public Visibility/Correspondence/Other.** Ms. Seibel noted some great articles, notes and photographs were included in the packet.

Ms. Seibel stated that three Trustees, Mr. Soto, Mr. Sullivan and Ms. Schimek would be leaving the Board on August 31, 2019 due to term limits. She stated that Ms. Campbell is eligible to be reappointed for an additional term. She asked Trustees to forward names of potential Trustees to her. She stated that she is encouraging the Mayor to appoint some health and investment professionals.

Ms. Seibel stated that there would not be a CHE Board of Trustees meeting in June or July. Staff will be working on the Place Matters mapping project throughout the summer. The next meeting of the Board of Trustees is August 28, 2019.

- 8. Adjourn.** The meeting adjourned at 3:17 p.m.