

**Community Health Endowment
Board of Trustees Meeting
February 28, 2018
Community Health Endowment
250 N 21st Street
1:30 p.m.**

Trustees Present: (13) Ellen Weissinger, Derek Vance, Janice Walker, Tom Sullivan, DiAnna Schimek, Kim Russel, Michael Molvar, DDS, Dan Marvin, Shavonna Lausterer, Kathy Campbell, Jose Soto, Carole Burt, Don Herz.

Trustees Absent: (2) Eric Buchanan, Rusty Vanneman.

Staff Present: (3) Lori Seibel, Marcia White, and Jodi Loos.

Others Present: (3) Brad Meyer, CEO, Bluestem Health; Chris Linder and Abby Dobson, BKD, LLC.

Welcome: Dr. Molvar called the meeting to order at 1:33 p.m. and welcomed those in attendance.

Approval of the Agenda. Motion by Russel to approve the agenda. Second by Burt. **Vote:** Yes (13) Weissinger, Vance, Walker, Sullivan, Schimek, Russel, Molvar, Marvin, Lausterer, Campbell, Soto, Burt, Herz. No (0). Abstain (0).

1. Approval of the Minutes for January 24, 2018. Ms. Schimek requested the correction of a typographical error on page four, sentence 4, under “Site Visit Report for Growing Great Beginnings.” Ms. Seibel stated that the correction will be made. **Motion** by Russel to approve the minutes. Second by Schimek. Yes (13) Campbell, Lausterer, Marvin, Soto, Burt, Herz, Molvar, Russel, Schimek, Sullivan, Walker, Vance, Weissinger. No (0). Abstain (0).

2. Chairman’s Report.

A. Bluestem Health (formerly People’s Health Center). Mr. Meyer thanked Trustees for the opportunity to present. He provided a history of Bluestem Health, noting that he joined Bluestem Health as CEO in 2014. He stated that the recent name change from People’s Health Center to Bluestem Health was made in an effort to eliminate community confusion with People’s City Mission and the Center for People in Need. He also stated that that Bluestem Health will be repositioned from a “low income clinic” to a clinic for both insured and uninsured.

Mr. Meyer outlined the methodology used to select Bluestem Health as the new name. He also described services offered at Bluestem Health, including medical, dental, behavioral care, chronic disease management, interpretation/outreach, education/enrollment services, medication assistance, x-ray, lab and an onsite pharmacy. He shared information about the team approach used by Bluestem Health staff. He identified service locations at 1021 N 27 Street, 2301 O Street (Health360 Clinic), and 2222 16 Street, Suite 435 (Thompson Clinic). The Bluestem administration is located at 2246 O Street. Mr. Meyer answered questions from Trustees.

Dr. Molvar thanked Mr. Meyer for his presentation. Mr. Meyer left the meeting at 2:15p.m.

- B. Conflict of Interest. Dr. Molvar requested Trustees to update their conflict of interest forms and submit them to Ms. Loos.
- C. Other.

3. President's Report.

- A. Summary of Activities. Ms. Seibel stated that a Summary of Activities for January-February 2018 was included in the Board packet and offered to answer any questions.
- B. Annual Trustee Retreat. Ms. Seibel reminded Trustees that the Annual Trustee Retreat will be held on Wednesday, March 28, 2018, 12 noon to 4:00 p.m. at the CHE Office.
- C. Legacy Projects Report. Ms. Seibel stated that Mourning Hope has kicked off their capital campaign. Mourning Hope staff and board members have toured six locations around the country to assess possible building designs and services.

The Healthy Food Access project is progressing nicely in terms of partnership development. Community Action Partnership and the Lincoln Food Bank are working collaboratively on the project. The CHE Funding Committee requested that these two agencies submit a single Stage II application that addresses the Summer Food Program, a community kitchen, and a healthy food truck.

4. Finance Committee.

- A. Treasurer's Report for January 2018. Mr. Sullivan presented the Treasurer's Report for January 2018. He noted no concerns. Dr. Molvar acknowledged acceptance of the Treasurer's Report.
- B. Preliminary SSgA Monthly Performance January 31, 2018. Mr. Sullivan reviewed the January 31, 2018 preliminary report. He noted a one-month net return of 2.04%. The benchmark was 2.62%, for an underperformance of -0.58%. He stated that this is

expected and has no concerns. He noted that, using CHE's newly implemented investment strategy, the return would have been 2.66%.

- C. Asset Allocation Transition Update. Mr. Sullivan reported that SSGA provided an update that showed adjustments in asset allocation as follows: Global Equity (+2%), U.S. Large Cap Equity (+3%), International Developed Equity (+1%), U.S. MidCap Equity (-1%), High Yield (-1%), U.S. Long Credit (-5%), and U.S. Intermediate Credit (-1%).
- D. Audit Report for August 31, 2017 and 2016.* Mr. Lindner reviewed the Management Letter and Audit Scope/Results. He stated that CHE has received a clean opinion without issues or concerns. He reviewed the Balance Sheets for August 31, 2017 and 2016, including assets, liabilities, fund balance statements of revenues, expenditures, changes in the fund balance, and footnotes. Mr. Lindner stated that the CHE office space does not appear in the audit as an asset of CHE due to financial reporting regulations for governmental entities. However, CHE's ownership of the space is detailed elsewhere in city record. Ms. Dobson reviewed the Management Letter which outlined the audit scope and results. She noted no issues were identified during the audit. Ms. Seibel thanked Ms. Loos for her assistance in the audit preparation.

Motion: Mr. Sullivan made a motion to approve the Audit Report presented by BKD, LLC. Second by Marvin. Yes (13) Weissinger, Vance, Walker, Sullivan, Schimek, Russel, Molvar, Marvin, Lausterer, Campbell, Soto, Burt, Herz. No (0). Abstain (0). Mr. Lindner and Ms. Dobson left the meeting at 2:15 p.m.

5. Funding Committee.

- A. Stage I Summary. Ms. Campbell reviewed the 2018 Stage I Spring Cycle grant summary. The next Funding Committee meeting is scheduled for Friday, April 20, 2018 10:00 a.m.-12:00 p.m. The Committee will begin review of Stage II applications.
- B. Upcoming Events. Ms. Campbell reviewed site visits and other planned events including the next event in the Community Conversations series, "Beyond Baby Blues." She also noted the Grantee Gathering scheduled for Tuesday, March 13, 2018, 11:45 a.m. at CHE.
- C. Site Visit Indicator. Dr. Molvar noted upcoming site visits and asked that any interested Trustee should notify Ms. White.

6. Administration Committee.

- A. Annual Meeting Concept Proposal. Ms. Weissinger stated that the Administration Committee met on February 16, 2018, where Annual Meeting proposals were presented by staff.

Ms. Weissinger stated that CHE staff has proposed having an alternative to the traditional CHE Annual Meeting to celebrate CHE's 20th Anniversary. Specifically, CHE would sponsor a series of 20 events in the community. The required Annual Report will be produced. Ms. Seibel stated that the events will be planned in advance and held throughout the coming year. A calendar of events would be posted on the CHE website. Ms. Seibel added that Trustee involvement is encouraged and welcome.

Motion: Ms. Weissinger made a motion to approve the proposed 20th Anniversary concept. Second by Walker. Yes (13) Weissinger, Vance, Walker, Sullivan, Schimek, Russel, Molvar, Marvin, Lausterer, Campbell, Soto, Burt, Herz. No (0). Abstain (0).

- B. Move More Lincoln Proposal. Ms. Weissinger stated that, with the past success of Move More Lincoln, the CHE staff and Administration Committee recommend continued funding in 2018. She presented a proposed budget of \$3,353 for Move More related activities.

Motion: Ms. Weissinger made a motion to accept the Move More budget. Second by Walker. Yes (13) Weissinger, Vance, Walker, Sullivan, Schimek, Russel, Molvar, Marvin, Lausterer, Campbell, Soto, Burt, Herz. No (0). Abstain (0).

7. **Correspondence/Announcements/Other.** Dr. Molvar noted the social media analytics. Ms. Seibel acknowledged Ms. Loos for her continued participation in Foundant webinars.
8. **Adjourn.** The meeting concluded at 3:00 p.m.