

**Community Health Endowment  
Board of Trustees Meeting  
August 28, 2019  
250 N 21<sup>st</sup> Street**

**Minutes**

- Trustees Present:** (9) Kathy Campbell, Pat Lopez, Dan Marvin, Kim Moore, Marilyn Moore, DiAnna Schimek, Jose Soto, Janice Walker, and Derek Vance.
- Trustees Absent:** (6) Kim Russel, Rusty Vanneman, Christa Yoakum, Tom Sullivan, Eric Buchanan, Don Herz.
- Staff Present:** (3) Lori Seibel, Marcia White, and Jodi Loos.
- Others Present:** (1) Ashton Wyrick.

**Welcome:** Ms. Campbell called the meeting to order at 1:33 p.m. and welcomed those in attendance.

**Approval of the Agenda. Motion:** K. Moore made a motion to approve the agenda. Second by M. Moore. **Vote:** Yes (9) Vance, Walker, Soto, Schimek, M. Moore, K. Moore, Marvin, Lopez, Campbell. No (0). Abstain (0).

**1. Approval of the Minutes for May 23, 2018.**

**Motion:** Moved by Schimek to approve the minutes. Second by Soto. Ms. Walker requested a revision to the minutes on page 6. The last sentence in the last paragraph should read that the next meeting of the Board of Trustees is August 28, 2019. **Vote:** Yes (9) Campbell, Marvin, Lopez, M. Moore, K. Moore, Schimek, Soto, Vance, Walker. No (0). Abstain (0).

**2. Chairman's Report.**

- A. Article: "Misrecognition and Critical Consciousness". Trustees discussed the article shared by Ms. Russel. They stated that was interesting and demonstrated the importance of social determinants. Ms. Seibel reminded Trustees to share articles of interest with her for inclusion in future Board packets.
- B. Appointment of Nominations Committee. Ms. Campbell referenced a memo in the Board packet that recorded her appointments to the CHE Nominations Committee. Her appointments are Ms. Russel, Ms. Schimek, Mr. Soto, and Mr. Sullivan. The group will meet in early September to prepare a slate of officers for FY2019-2020. Ms. Campbell requested ratification of the Nominations Committee appointments. **Motion:** Moved by M. Moore to ratify the Nominations Committee Members as presented. Second by K. Moore. Yes (9)

Lopez, Marvin, Campbell, Walker, M. Moore, Vance, Schimek, Soto, K. Moore. No (0). Abstain (0).

- C. CHE Trustee Recognition and Appointment Update. Ms. Seibel thanked Mr. Soto, Ms. Schimek, Mr. Sullivan and Ms. Yoakum for their service to the CHE Board of Trustees. She stated that four new Trustees would be presented to the Lincoln City Council in the next three weeks. The nominees are John Reinhardt DDS, Michelle Petersen MD, Preeta Bansal, and John Thompson. It is anticipated that, if approved, these Trustees will attend the next Board meeting on September 25, 2019. She reminded current Trustees that they would continue to serve until the new appointments are approved.
- D. Other. Ms. Campbell thanked Ms. Seibel for including the memorial folder for Shavonna Lausterer, as well as thank you cards sent by the family. Trustees agreed that Ms. Lausterer would be missed.

Ms. Campbell referenced a letter from the State of Nebraska, Division of Children and Family Services, regarding recent policy changes related to intake screening policies and procedures. The policy changes state that all calls to the Child Abuse/Neglect Hotline from medical professionals must be taken regardless of meeting the intake criteria. Ms. Campbell noted that this policy change was directly related to the Physician's Leadership Circle sponsored by CHE. Ms. Walker suggested following up with physicians in a few months to see if the changes have been fully implemented.

### **3. President's Report.**

- A. Monthly Summary. Ms. Seibel stated that a Summary of Activities for May-July, 2019 was included in the Board packet and offered to answer any questions.
- B. "Year in Review". Ms. Seibel distributed copies of her "Year in Review" presentation. She reviewed the unique goals and four strategies established one year ago:

#### **Unique Goals for 2018-2019:**

- Assure completion of the Schroder Park project
- Assure completion of the Healthy Food Truck
- Assure construction of a Healthy Food Access Kitchen
- Complete a 2019 update of the Place Matters report
- Re-visit the Project A. L. L. model
- Assure that the revised CHE Investment Strategy is implemented by SSGA
- Complete a 12-month Reflection and Visioning Process

#### **Four Strategies for 2018-2019:**

- Use Transformational Philanthropy
- Convene Intentional Collaborations
- Use Community Data in Decision-Making

- Celebrate the Community's Work

**Other Projects and Intentional Collaborations that occurred throughout the year:**

- Physician Leadership Circle
- Health 20/20
- Cultural Center Strategic Planning
- Intergenerational Poverty
- Non-Profit Director Leadership Transitions
- LatinX Mental Health Leaders
- Applicant Workshops

She noted an increase in CHE website activity, social media presence, and email distributions. She stated that the Community Room continues to be well utilized by non-profit agencies. Other activities highlighted included grant making, applicant workshops, Committee meetings, Board meetings, site visits, new Trustee and City Council orientations, Board retreat, data work, staff training opportunities, Condominium Association activities, Trustee Celebration, CHE audit, and city budget. In conclusion, she reviewed the status of the CHE investment portfolio and asset allocation.

**Ms. Seibel reviewed Unique Goals for 2019-2020:**

- Ensure a high level of community engagement with Place Matters 3.0.
- Provide leadership to a major convening effort among at least four cultural centers.
- Assure the development of family wellness services on the Schroder Park campus.
- Successfully complete the Reflection and Visioning Process.
- Explore hosting an event that explores the intersection of Health, Housing, and Equity.

Ms. Campbell thanked Ms. Seibel, Ms. White and Ms. Loos for their work at CHE. Ms. Seibel thanked Ms. White and Ms. Loos for their continued and steady support.

Ms. Seibel introduced Ashton Wyrick who will be assisting with the Cultural Center Strategic Planning in the coming months. Ms. Wyrick, a Master's student at UNMC (Public Health), stated she is a lifelong Lincoln resident and is excited to be working with the Cultural Center Project.

Ms. White distributed a final report of Health 20/20. Ms. Seibel stated that Ms. White was instrumental in coordination of the Health 20/20 events.

**4. Administration Committee.**

- President/CEO Performance Evaluation. Ms. Walker directed Trustees to the memo included in the Board packet from Ms. Russel that outlined the process used for the President/CEO Performance/Evaluation. Ms. Walker stated that a link to an online performance evaluation would be emailed to all Trustees. Trustees not in attendance at

today's meeting will receive a link to Ms. Seibel's "Year in Review" presentation in addition to the evaluation link.

- B. Fiscal Policy: Executive Performance Evaluation & Compensation. Ms. Walker reviewed the proposed policy. She indicated that, if approved today, this policy would guide Ms. Seibel's evaluation this year. Ms. Walker noted that the Administration Committee recommends approval of the policy. **Motion:** K. Moore made a motion to approve the Executive Performance Evaluation and Compensation policy. Second by M. Moore. **Vote:** (9) Campbell, Lopez, Marvin, K. Moore, M. Moore, Schimek, Soto, Walker, Vance. No (0). Abstain (0).
- C. Employee Health Insurance. Ms. Walker stated that the health insurance plan currently offered to CHE staff by Blue Cross and Blue Shield is no longer available for renewal due to Affordable Care Act (ACA) regulations. She noted that the Administration Committee met with Mr. Mike Gray, Harry Koch, Co. who presented two options for consideration. Ms. Seibel stated that both plans result in considerably more financial responsibility on the employee (higher deductibles, copays and out of pocket maximums). Ms. Seibel stated that, in the short term, the Administration Committee has proposed creation of a Medical Reimbursement Plan to offset the additional costs. She added that the Administration Committee would continue to research options in the coming year.

## 5. Finance Committee.

- A. Treasurer's Report for May, June and July 2019. Ms. Seibel noted that the Treasurer's Reports for the months of May, June and July 2019 were included in the packet. She noted no concerns with the reports. Mr. Marvin requested clarification of community disbursements. Ms. Seibel stated that community disbursements appear underspent because grant payments are made every six months (January and July) and grant payments for the current year are often part of a previous year budget.
- B. SSGA Monthly Performance and Analysis as of July 30, 2019. Ms. Seibel reviewed the June SSGA performance report. She noted returns were 3.98% at one month, 2.64% at three months and 11.61% year to date. CHE will continue to lag the benchmark until the transition is complete in December 2019. She stated that the Investment and Finance Committee is not concerned at this point with the under-performance.
- C. CPI Calculation. Ms. Seibel reviewed the CPI calculation.
- D. BKD Audit Engagement Letter. Ms. Seibel noted that the annual audit agreement with BKD includes a fee of \$9,850. She stated that this fee represents the final year of a four-year contract. Ms. Seibel noted that she has no concerns with BKD's performance. **Motion:** Schimek moved to approve the Engagement Letter from BKD. Second by Marvin. Yes (9) Vance, Soto, M. Moore, Marvin, Campbell, Lopez, K. Moore, Schimek, Walker. No (0). Abstain (0).

Ms. Campbell acknowledged the Treasurer's Report.

**5. Funding Committee.**

- A. Quarterly Report Highlights. Ms. Campbell thanked Ms. White for preparing Quarterly Report Highlights. Ms. White noted it is valuable for Trustees to know the progress of CHE grants.
- B. Site Visit Participation. Ms. Campbell reviewed site visit participation. She thanked Trustees for their involvement.
- C. Site Visit Indicator. Ms. Campbell stated the site visit indicator sheet was distributed for Trustee consideration. She added that CHE grantees are always very appreciative of Trustee attendance.
- D. Upcoming Events. Ms. Campbell reviewed upcoming site visits, applicant workshops and grantee gathering dates.

**7. Public Visibility/Correspondence/Other.** Ms. Campbell noted items of interest in the Board packet.

Ms. Walker thanked CHE staff for all the work that occurred throughout the past year.

Ms. Campbell thanked Ms. Schimek and Mr. Soto for their service as Trustees.

**8. Adjourn.** The meeting adjourned at 2:56 p.m.